

The Construction Industry Council (CIC) was formed on 1 February 2007 under the Construction Industry Council Ordinance (Cap. 587). Our Mission is to strengthen the sustainability of the construction industry in Hong Kong by providing a communication platform, striving for continuous improvement, increasing awareness of health and safety, as well as improving skills development.



The CIC is looking for a highly talented individual to fill the position of:

## **Senior Manager – Construction Safety (Training & Regulation)**

### **The applicant must possess**

- (1) a university degree from a recognised institution, preferably in the field of construction safety / engineering / construction or other related disciplines;
- (2) a minimum of 12 years' solid experience in the field of construction safety, with proven record in construction safety training and / or in devising safety plan at the corporate / industry level and in advocating construction safety best practices;
- (3) the ability to develop implementation plans and strategies according to the decisions of the Committee on Construction Safety of CIC, manage projects and accomplish assigned tasks independently, timely and with quality;
- (4) strong commitment towards the provision of safety training and the betterment of the construction safety in Hong Kong with sound knowledge of local construction practices;
- (5) good networking capabilities and ability to establish strong working relationships with government, the construction industry and other major stakeholders with the view of encouraging the industry to adopt best practices;
- (6) good organisation skills, proactive working attitude and willingness to take up responsibilities;
- (7) ability to work independently as well as a strong team player;
- (8) strong interpersonal and communication skills and strong network with industry stakeholders; and
- (9) excellent command of both written and spoken English and Chinese is a must.

*(Applicants who do not possess the required qualifications and / or experience may be considered for other positions within the organisation.)*

## Duties include

Reporting to the Director – Industry Development, the incumbent is responsible:

- (1) to develop, co-ordinate and manage all training courses / programmes on construction safety provided by CIC;
- (2) to conduct research and study and to formulate rules and regulations, guidelines, codes of practice, codes of conduct etc. for the improving construction safety in Hong Kong;
- (3) to review existing safety-related regulations on a regular basis to ensure they align with market practice;
- (4) to supervise and manage CIC safety training workshops and facilities to ensure they meet market requirements;
- (5) to execute and implement the decisions of the Construction Safety Committee, its subsidiary Tasks forces and ad hoc working groups agreed with the management;
- (6) to liaise with industry stakeholders to understand their needs / concerns with the view to implementing improvement initiatives and plans to elevate construction safety; and
- (7) to carry out any other duties as assigned from time to time by the Executive Director.

## Applications

The position is on a renewable fixed-term contract (subject to performance and operational needs) for a period of 2 years.

Please send an updated curriculum vitae, the results of English and Chinese Language obtained in public examinations, current and expected salary together with a covering letter stating one's suitability for the job and quoting the job reference number **(17 / SM – CS(TR) – 144H)** to [hrdm@cic.hk](mailto:hrdm@cic.hk) or by mail to the address below on or before **28 August 2017**. For further details on CIC please refer to website: <http://www.cic.hk>.

*Manager - Human Resources*  
*Construction Industry Council*  
*38/F, COS Centre*  
*56 Tsun Yip Street*  
*Kwun Tong, Kowloon*

All information provided by applicants will be treated in strict confidence and used for consideration in relation to the relevant post within the organisation. All personal data of unsuccessful applicants will be destroyed within two years from the date of the application deadline. Applicants who are not invited for an interview within 8 weeks may consider their application unsuccessful.

此文件屬於招聘。如有需要索取此文件的中文版本，請致電2100 9024或以電郵hr@cic.hk聯絡。

