

## Construction Industry Council

### Construction Workers Registration Board

The 1<sup>st</sup> meetings of the Construction Workers Registration Board (CWRB) were held on 2 January 2013 (Wednesday) at 4pm at Meeting Room 1, CIC Headquarters, 15/F Allied Kajima Building, 138 Gloucester Road, Wan Chai, Hong Kong.

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Summary Notes of Construction Workers Registration Board Meeting No. 001/13.

Agenda Item	Paper	Major Resolutions/ Progress Highlights
2	CB/2013/01	<p data-bbox="714 786 2058 906"><b><u>Introduction on the organization structure of the Construction Industry Council (CIC), functions &amp; terms of reference of CWRB and its working relationship with CIC and the Construction Industry Training Board (CITB)</u></b></p> <p data-bbox="714 914 2058 1042">The Construction Workers Qualifications Committee (QB) and the Construction Workers Review Committee (RB) are two statutory boards established under CWRB. Their chairperson and members are appointed by CWRB.</p> <p data-bbox="714 1090 2058 1209">Zero Carbon Building (ZCB) is not a committee but an independent corporation. The Executive Director of CIC (ED-CIC) would circulate the full version of CIC's structure and details of those major and active CIC committees to members of CWRB.</p> <p data-bbox="714 1257 2058 1377">Director – Workers Registration (D-WR) would consolidate CWRB's terms of reference, render them in simple and easy to understand words and list them with the membership list of CWRB on one page for members' easy reference.</p>

Agenda Item	Paper	Major Resolutions/ Progress Highlights
3	CB/2013/02	<p data-bbox="714 316 2058 392"><b><u>Progress of the preparation work for the implementation of Phase II of the Construction Workers Registration Ordinance (CWRO or the Ordinance)</u></b></p> <p data-bbox="714 400 2058 778">The Chairman of the Taskforce on Amending CWRO (the Taskforce) formed by DevB reports the progress of their work. Topics deliberated by the taskforce included the proposals on consolidating Schedule 1 (splitting and regrouping of trades/skills and cross-trades work), registration arrangements for senior and experienced workers, implementation of the Phase II prohibition provisions of the Ordinance in phases, and so on. The Taskforce would continue to discuss allowing workers to work across trades/skills, the logistics of registering senior workers (e.g. by interviews), exempting “emergency construction work” and “small-scale construction work”, and introducing defence provisions to the Ordinance and strengthening evidence collection under the Ordinance,.</p> <p data-bbox="714 831 2058 908">If everything goes well, the bill on amending the Ordinance is expected to be submitted to the LegCo for vetting in 2014/2015.</p> <p data-bbox="714 960 1890 995">CWRB member, Mr Ivan Fu, represents CWRB to attend meetings of the Taskforce.</p>
4.1	CB/2013/03	<p data-bbox="714 1046 2058 1123"><b><u>To adopt the recommendation for the formation of various working committees and respective membership lists</u></b></p> <p data-bbox="714 1131 2058 1208">Agreed that “Working Committee” (「工作委員會」) should be re-named “Sub-committee (「小組委員會」)”. ED-CIC confirmed that the latter is in line with the name used by CIC.</p> <p data-bbox="714 1260 2058 1378">Resolved to form the Sub-committee on Registration Matters (CRM) and the Sub-committee on Specified Training Courses (STC), and approved respective membership lists and the terms of reference. The term of office of all members will be from 1 January 2013 to 31 December 2014.</p>

Agenda Item	Paper	Major Resolutions/ Progress Highlights
4.2	CB/2013/04	<p><b><u>To adopt the 2013 budget of CWRB</u></b></p> <p>Financial matters of CWRB would be handled centrally by CIC, so it was not necessary to prepare an individual budget for CWRB. However for the sake of good practices and governance, it was recommended that CWRB should prepare a quarterly income &amp; expenditure (I&amp;E) estimates to ensure that expenses are justified and well spent. As such, the budget appended to the discussion paper CB/2013/04 was for reference only.</p> <p>ED-CIC and D-WR would work with the Senior Manager-Finance on the approval rights and limits of petty cash claim by the Workers Registration Secretariat (WR-Sect).</p> <p>Members noted the 2013 I&amp;E estimates of CWRB but it was not necessary to approve them.</p>
4.3	CB/2013/05	<p><b><u>To adopt the approving authorities for purchases and hire of services, and the list of signatories</u></b></p> <p>It was noted that CIC has already commissioned an independent consultant to study its approving authorities and flow of procurement, and that CWRB's procurement would also be reviewed as a whole. The review report and recommendation would be presented to ComANF for discussion in late January 2013 and then submitted to the Council for approval. In this connection, CWRB resolved that this agenda item would be given a stay until the review results are known.</p>
5	-	<p><b><u>Chairperson of the Construction Workers Qualifications Board</u></b></p> <p>Resolved to appoint Ir Helen Kwan the Chairperson of QB. The term of office will run until 31 December 2013. WR-Sect would follow up with the announcement in the Gazette.</p>