

**Construction Industry Council**  
**Construction Industry Training Board**

Meeting No. 002/16 of the Construction Industry Training Board was held on 12 April 2016 (Tuesday) at 9:30am at Conference Room No.1, CIC Headquarters, 15/F Allied Kajima Building, 138 Gloucester Road, Wan Chai, Hong Kong.

Summary Notes of the CITB Meeting No. 002/16:

<b>Agenda Item</b>	<b>Paper</b>	<b>Major Resolutions/ Progress Highlights</b>
2.1	CIC/CTB/R/001/16	<b>Confirmation of the Progress Report of the Previous Meeting</b> Members confirmed the progress report of 1st CITB Meeting held on 16 February 2015.
2.2	CIC/CTB/R/001/16	<b>Matters arising from the last meeting</b> Members noted that a review of collaborative training schemes was now being conducted by CIC. It was also noted that the District Land Office had verbally accepted the application by CIC to erect one more tower crane at Tai Po Training Ground, and a re-tender had been arranged by the management for the procurement of a tower crane.
2.3	CIC/CTB/P/012/16 (for discussion)	<b>Organisation structure and membership of CITB for 2016 (Revised proposal)</b> Members accepted the proposed organisation structure (Annex A) and membership of CITB for 2016. The terms of office for all task forces, working groups and course advisory panels would be one year till end 2016 with annual renewal on needed basis. The structure and its necessity would be reviewed annually or when necessary.
2.4	CIC/CTB/P/013/16 (for discussion)	<b>Work plan for the report on “Building a better future - HK Construction Industry – 2030”</b> Members agreed to continue with the work proposals of 2015 and the implementation plan of 11 work tasks stated in the captioned report to be held responsible by CITB (Annex B) as well as the related financial estimates (Annex C).
2.6	CIC/CTB/P/015/16 (for discussion)	<b>Integrating the progression pathways for graduates of Basic Craft Courses and subsidizing the development of courses by Vocational Training Council (VTC)</b> Members accepted the captioned proposal to subsidize graduates of Basic Craft Courses to enroll in the courses to be offered by VTC, namely Diploma in Construction Programme, Diploma in Management Studies (Construction) Programme and Diploma of Foundation Studies-Engineering Programme. The three programmes were pitched at QF Level 3 and could articulate to higher level of studies. The target number of graduates for three academic years was 360. Subsidy for tuition fees together with a one-off fee for course development accounted for an estimated expenditure of \$9.13M.
2.7	CIC/CTB/P/016/16 (for discussion)	<b>Course development and extension of subsidy period to 3 years for training places of VTC Diploma of Vocational Education Programme 2016-2017 to 2018-2019 and the financial estimates</b> To reinforce the long-term cooperation between CIC and VTC and to provide a stable supply of training places for the industry, Members approved the proposal for CIC to extend the period of subsidizing VTC Diploma of Vocational Education Programme from 1 year to 3 years, i.e. 2016-2017 to 2018-2019, with the upper limit of

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		subsidized training quota being set at 3,642 while that for the new Diploma in Engineering Programme be fixed at 300. Subsidy per trainee would be \$30,800 per year and the cap for the total amount of subsidy was \$109.27 million per 3 years.
2.8	CIC/CTB/P/017/16 (for discussion)	<b>Review and suggestions on Full-time Course Graduate Referral Scheme</b> Members agreed to re-launch the Referral Scheme and extend its coverage to include more courses. The implementation period would also be prolonged to two years and the cash reward for a referrer be increased to \$3,000. Eligibility for being a referrer would be extended to all registered construction workers with the target number being set at 500 and the total cash reward be amounted to \$1.5M.
2.9 and 2.10	CIC/CTB/P/018/16 CIC/CTB/P/019/16 (for discussion)	<b>Proposed training capacities for full-time courses and part-time courses in 2017</b> Members approved the proposal of providing 5,782 training places for full-time courses in 2017. After the government subsidy was used up, CIC would continue to fund the training allowance of Enhanced Construction Supervisor/Technician Training Scheme at \$3M per class. Members also agreed to the proposal of providing 81,569 training places for part-time courses in 2017.
2.11	CIC/CTB/P/020/16 (for discussion)	<b>Propose adjustment of training allowance for full-time courses</b> Members approved in principle the adjustment of training allowance for trainees under Basic Craft Courses and Construction Supervisor/Technician Training Courses as well as the adjustment of site practice allowance (except Enhanced Construction Supervisor/Technician Training Scheme). It was proposed to increase the training allowance for regular short courses with percentage increase at the same level and agreed that the training allowance be increased accordingly if the trades under regular short courses belonged to the trades with manpower shortage as defined by Task Force on Short-term Labour Supply. The management would re-calculate the estimated expenditure for training allowance according to these adjustments.
2.12	CIC/CTB/P/021/16 (for discussion)	<b>Report on effectiveness of enrollment deposit for Basic Craft Courses in 2015</b> Members agreed to continue charging enrollment deposit for Basic Craft Courses in 2016 to collect one more set of data to assess the aptness of turning into a permanent measure or extending to cover other full-time courses.
2.15	CIC/CTB/P/024/16 (for discussion)	<b>Extend the scope of services of Trade Testing Centre to meet the industry demand</b> Members agreed to establish a Planning and Service Enhancement Team and a Women's Skills Enhancement Service Team under the Trade Testing Centre to enhance testing capacity holistically. Members also noted that the tasks of these two teams would be taken up by existing staff and no additional manpower be required.
2.16	CIC/CTB/P/025/16 (for discussion)	<b>Placement situation of graduates of plant operation courses</b> Members noted the worsening trend in the placement situation of graduates of plant operation courses and concerned that graduates of other training courses might face the same problem. There was a need to comprehensively review the placement situation of all courses to decide the arrangement of granting exemption from the restriction of not allowing to take other courses within a year upon graduation.

**Remarks:** The mentioned papers discussed at the Construction Industry Training Board can be made available to Council Members from the CIC Secretariat upon request.