

Construction Industry Council
Committee on Construction Safety

Meeting No. 001/14 of the Committee on Construction Safety (Com-CSY) was held on Thursday, 3 April 2014 at 2:30pm at Meeting Room No. 1, CIC Headquarters, 15/F, Allied Kajima Building, 138 Gloucester Road, Wan Chai, Hong Kong.

Summary Notes of the Com-CSY Meeting No. 001/14:

Agenda Item	Paper	Major Resolutions/ Progress Highlights
1.1	CIC/CSS/R/004/13 (for discussion)	Confirmation of the Progress Report Members confirmed the Progress Report of the previous meeting held on 4 December 2013.
1.2	CIC/CSS/R/004/13 (for discussion)	Matters Arising from the Previous Meeting Item 4.2 – The presentation from HKHA would be postponed to the next Meeting No. 002/14. Item 4.3 – Details were reported under Agenda Item 1.8.
1.3	CIC/CSY/P/001/14 (for information)	Construction Safety Week 2014 and the Associated Activities Members were briefed on the Construction Safety Week 2014 and the Associated Activities to be held in May 2014.
1.4	(Presentation) (for information)	Amendment of the Committee Members were briefed on the amendment of the structures and operations of the Standing Committees of CIC and revised Terms of Reference of the Com-CSY.
1.5	CIC/CSY/P/002/14 (for discussion)	Work Plan and Budget for 2014 Members discussed and endorsed the Work Plan and Budget for 2014 of Com-CSY with minor adjustment (Members discussed in the meeting the ten fatalities occurred since this year and deliberated the way forward for inclusion in the Work Plan). Ir Allan CHAN, Mr. CHOW Luen-kiu and Mr. Lawrence NG expressed that the HKD10M Budget for Com-CSY should exclude the Safety Week related events. Chairman of Com-CSY informed Task Force / Informal Task Force Chairpersons to express and discuss in the next meeting for any needs for the respective Task Force / Informal Task Force for the year 2014.

Agenda Item	Paper	Major Resolutions/ Progress Highlights
1.6	CIC/CSY/P/003/14 (for discussion)	Nomination of Co-opted Members for the Com-CSY 2014-2016 Members endorsed the proposed list of Co-opted Members for the Com-CSY 2014-2016 (as attached in Annex A of this paper) for approval by the Council at its meeting scheduled on 25 April 2014.
1.7	CIC/CSY/P/004/14 (for discussion)	Formation of Task Group on Application of Innovative Design to Enhance Construction Safety Members discussed and endorsed the formation, the Terms of Reference and Membership of the Task Group on Application of Innovative Design to Enhance Construction Safety.
1.8	CIC/CSY/P/005/14 (for information)	Progress of the Two Task Groups under the Task Force on Work Safety of Repair, Maintenance, Alternations and Additions (RMAA) Sites Members were informed on the progress of the Two Task Groups under the Task Force on Work Safety of RMAA Sites.
1.9	CIC/CSY/P/006/14 (for endorsement)	Guidelines on the planking arrangement for providing safe working platforms on bamboo scaffolds (Guidelines) Members discussed and endorsed in principle the Guidelines with some minor amendment. The revised version would then be submitted to the Council for approval at its meeting scheduled on 25 April 2014.
1.10	CIC/CSY/P/007/14 (for endorsement)	Safety Alert No. 001/14 – “Fire Safety on Construction Sites” Members endorsed in principle the Safety Alert No. 001/14 with some minor amendment. [Post Meeting Note: Safety Alert No. 001/14 was published on 17 April 2014 and attached in Annex B of this paper for information.]
1.11	CIC/CSY/P/008/14 (for information)	Safety Promotional Activities with OSHC Members noted the latest progress on the Safety Promotional Activities with OSHC.
1.12	--	Experience Sharing Session The two experience sharing presentations would be postponed to the next Meeting No. 002/14.
1.13	AOB	Nil.

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Proposed Co-opted Members

A. Re-appointment

Mr. KWONG Chiu-ling	Chairman of Informal Task Force on Site Safety Incidents
Ir. LAU Chi-kin	Chairman of Task Force on Review of Major Construction Method Statement
Mr. LI Chi-leung	Chairman of Task Force on Work Safety of Repair, Maintenance, Alteration and Additions (RMAA) Sites
Prof. Francis WONG	Chairman of Task Force on Site Housekeeping

B. Nomination from Organisation

Hong Kong Institute of Architects (Authorised Person)
Hong Kong Federation of Electrical and Mechanical Contractors
Hong Kong Federation of Insurers
Occupational Safety and Health Council
Real Estate Developers Association of Hong Kong
MTR Corporation Limited
Construction Site Workers General Union
Development Bureau

C. Term of Office

- (i) As endorsed by the CIC in 2010, Co-opted Member holds office for a period not exceeding 2 years and is eligible for reappointment to the same committee on the expiry of his/her term of office, but may not serve as such a member continuously for more than 6 years.
- (ii) The term of office of the above Co-opted Members, if appointed, is up to 31 January 2016.