

Construction Industry Council
Construction Industry Training Board

Meeting No. 003/19 of the Construction Industry Training Board (CITB) was held on 15 May 2019 (Wednesday) at 9:30am at Board Room, 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon.

Summary Notes of the CITB Meeting No. 003/19:

Agenda Item	Paper	Major Resolutions/Progress Highlights
3.1	CIC/CTB/M/002/19	Confirmation of the Progress Report from the Previous Meeting Members approved the Minutes of the 2 nd meeting held on 20 March 2019.
3.2	CIC/CTB/M/002/19	Matters Arising from the Previous Meeting Members took note of the progress on the matters arising from the previous meeting.
3.3	CIC/CTB/P/016A/19 (for approval)	Adjustment on Application Requirements and Application Fee for Trade Tests (Revised) Members took note of the paper CIC/CTB/P/016A/19, and approved the implementation of the following proposed adjustments on application requirements and application fees for trade tests on 1 January 2020: (a) The proof of working experience of Senior Tradesmen (Skilled Workers) and Construction Tradesmen (Semi-skilled Workers) should be either documentary proof issued by employers or oath record made in the Home Affairs Department; trade unions specified in the CIC Ordinance were allowed to issue proof of working experience to workers for applying intermediate trade tests.

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		<p>(b) Application requirements for trade tests are as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Intermediate Trade Test Requirements</th> <th style="text-align: center;">Trade Test Requirements</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <p>(i) Hong Kong residents with at least 2 years of relevant work experience; those who will soon complete / have completed courses of the Hong Kong Institute of Construction (HKIC) or the Vocational Training Council or the Collaborative Training Scheme, or possess an Apprenticeship Training Contract; and</p> <p>(ii) Valid Green Card or completion of “Pre-test Briefing on Site Safety” (for applicants under 18 years old).</p> </td> <td style="vertical-align: top;"> <p>(i) Hong Kong residents aged 18 or above; and</p> <p>(ii) Valid Green Card/other certificates; and</p> <p>(iii) At least 4 years of relevant working experience; or those who will soon complete / have completed courses for skilled workers of the HKIC or the Collaborative Training Scheme, or possess an Apprenticeship Scheme Contract; or qualified semi-skilled workers of the applied trade with 2 years of work experience.</p> </td> </tr> </tbody> </table> <p>(c) A “Restriction Period for Re-test” is established for candidates with low scores. Candidates with score as low as 0-39 in a Trade Test and an Intermediate Trade Test would only be allowed for application for a re-test after 1 year and 6 months respectively. If these candidates completed any relevant courses offered by recognised institutions after failing a trade test, they would be recommended by the course provider to take a re-test during the “Restriction Period for Re-test” (one chance only).</p> <p>(d) Application fees for trade tests are as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th>Civil and Building Works Trade Test (HK\$)</th> <th>Mechanical and Electrical Trade Test (HK\$)</th> <th>Intermediate Trade Test (HK\$)</th> </tr> </thead> <tbody> <tr> <td>First attempt</td> <td>1,000</td> <td>500</td> <td>300</td> </tr> <tr> <td>First re-test</td> <td>1,000</td> <td>500</td> <td>300</td> </tr> <tr> <td>Second re-test</td> <td>2,000</td> <td>1,000</td> <td>1,500</td> </tr> </tbody> </table>	Intermediate Trade Test Requirements	Trade Test Requirements	<p>(i) Hong Kong residents with at least 2 years of relevant work experience; those who will soon complete / have completed courses of the Hong Kong Institute of Construction (HKIC) or the Vocational Training Council or the Collaborative Training Scheme, or possess an Apprenticeship Training Contract; and</p> <p>(ii) Valid Green Card or completion of “Pre-test Briefing on Site Safety” (for applicants under 18 years old).</p>	<p>(i) Hong Kong residents aged 18 or above; and</p> <p>(ii) Valid Green Card/other certificates; and</p> <p>(iii) At least 4 years of relevant working experience; or those who will soon complete / have completed courses for skilled workers of the HKIC or the Collaborative Training Scheme, or possess an Apprenticeship Scheme Contract; or qualified semi-skilled workers of the applied trade with 2 years of work experience.</p>		Civil and Building Works Trade Test (HK\$)	Mechanical and Electrical Trade Test (HK\$)	Intermediate Trade Test (HK\$)	First attempt	1,000	500	300	First re-test	1,000	500	300	Second re-test	2,000	1,000	1,500
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		Third and subsequent re-test	4,000	2,000	3,000
		Re-test for written examination	200	200	200
		Exemption	200	200	N/A
		<p>Non-Hong Kong residents would be charged according to the cost of trade test (HK\$7,000 for a Trade Test and HK\$6,000 for an Intermediate Trade Test). A 50% discount would be given to qualified semi-skilled workers who applied for a Trade Test of the same trade and qualified skilled workers who applied for a Trade Test of other trades. Other discounts would be cancelled.</p>			
3.4	CIC/CTB/P/023/19 (for approval)	<p>Proposed 3-year Training Quotas from 2019/20 to 2021/22 (including 2019/20 training places) Members took note of the paper CIC/CTB/P/023/19, and approved the numbers of training places for the HKIC full-time courses and part-time courses as 5,941 and 90,151 respectively in the year 2019/20.</p>			
3.5	CIC/CTB/P/024/19 (for approval)	<p>Training Places for “Collaborative Training Scheme” and “Approved Technical Talents Training Programme – Senior Tradesmen (Diploma) & (Certificate)” in 2020 Members took note of the paper CIC/CTB/P/024/19, and approved the numbers of training places for “Collaborative Training Scheme” and “Approved Technical Talents Training Programme – Senior Tradesmen (Diploma) & (Certificate)” as 2,500 and 290 respectively in year 2020.</p>			
3.6	CIC/CTB/P/025/19 (for approval)	<p>Proposed Adjustment on Training Subsidies for Full-time Courses Members took note of the paper CIC/CTB/P/025/19, and approved the proposal that the training subsidies for full-time courses for the year 2019/20 would remain unchanged. However, as the government would allocate HK\$50million to increase the training subsidies for the Certificate in Construction and Diploma in Construction, with a view to enhancing the appeal of the programmes, the monthly training subsidies for the year 2019/20 were therefore adjusted from HK\$3,600 to HK\$4,800.</p>			

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3.7	CIC/CTB/P/026/19 (for endorsement)	<p>Strategic Development and Proposed Manpower Establishment for Promoting “Whole-person Development” by Student Development Department of Hong Kong Institute of Construction</p> <p>Members took note of the paper CIC/CTB/P/026/19 as well as the development status, major challenges, corresponding measures, development strategies, manpower structure and functions of relevant departments in other institutions, and endorsed the additional headcount of 1 assistant manager and 1 senior officer (established posts) for the Student Development Department of HKIC in year 2019/20.</p>
3.8	CIC/CTB/P/027/19 (for approval)	<p>Proposed Visit to Germany and Switzerland in 2019 by Construction Industry Training Board and Hong Kong Institute of Construction Management Board</p> <p>Members took note of the paper CIC/CTB/P/027/19, the reasons and purposes of visiting Germany and Switzerland, proposed itinerary and financial budget, and approved the corresponding financial budget of around HK\$900,000.</p> <p>(Post-meeting notes: In response to the suggestions raised by Members at the meeting, which include visiting Germany a day in advance and inviting stakeholders to join the visit, the financial budget will be increased to around HK\$1 million.)</p>
3.9 to 3.14	CIC/CTB/P/028/19 to CIC/CTB/P/033/19 (for information)	<p>Summary Report of the 2nd Meeting of the Hong Kong Institute of Construction Management Board in 2019, Table on Estimated Waiting Time for Full-time Short Courses, Table on Waiting Time and Data for Trade Tests, Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests, Statistical Fata of Advanced Construction Manpower Training Scheme – Pilot Scheme, Progress Report on Relocation of Outdoor Training Ground</p> <p>Members took note of the mentioned reports, summary report and tables on waiting time.</p>

Remarks: The mentioned papers discussed at the Construction Industry Training Board Meeting can be made available to Council Members from the CIC Secretariat upon request.