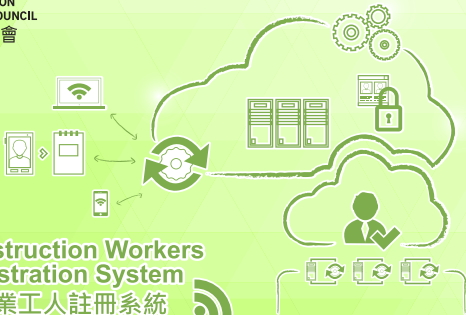




CONSTRUCTION
INDUSTRY COUNCIL
建造業議會



Construction Workers
Registration System
建造業工人註冊系統



When you are using the CIC Device

- Ensure the device is connected to 3G or Wi-Fi network
- Ensure the GPS, NFC and Wi-Fi functions are turned on in the CIC Device
- If connection with biometric authentication system is required, turn on the "Biometric" function in the DAR App. Otherwise, the "Biometric" function should be turned off
- Do not remove the workers registration card from the CIC Device, until a tick appears
- Remind the workers to tap their cards on the sign "|| ☐ ||" (refer to the picture on the right)



當使用議會讀證裝置時

- 請確認讀證裝置已連接3G或WiFi網絡
- 請確認讀證裝置的GPS、NFC及WiFi功能已開啟
- 如要連接生物特徵認證系統，請確認DAR手機應用程式的「生物特徵認證」功能已開啟。如非，「生物特徵認證」功能應該關閉
- 拍卡時，請待剔號出現後才移開工人註冊證
- 請提醒工友於「|| ☐ ||」標誌上拍卡(見右圖)

Tips for installing the CIC Device

- Stick a sticker “Tap Card Here” on the CIC Device to highlight the card tapping area for the workers
- Ensure a stable power supply, e.g. to set up UPS
- No need to insert battery when the mounter is being used
- Keep a distance of at least 10cm between the CIC Device and other card reading device(s) when the devices are being used together
- Contractors may consider installing an additional power switch which is easily accessible for turning on/ off the power supply to the CIC Device

讀證裝置安裝提示

- 貼上「拍卡」標誌方便工友拍卡
- 確保電源不間斷供應，例如安裝不斷電源供應系統(UPS)
- 如使用底座，無需安裝電池於議會讀證裝置
- 如同時使用其他讀證裝置，議會讀證裝置及其他讀證裝置應距離最少10厘米
- 為方便重設議會讀證裝置的電源供應，可考慮安裝易於接觸的額外電源開關制

If there is technical issue

- Restart the CIC Device; or
- Contact your IT department or your biometric authentication system service provider; or
- Contact the CIC Helpdesk

如遇技術問題，你可以

- 重啟議會讀證裝置；或
- 聯絡你的資訊科技部或生物特徵認證系統供應商；或
- 聯絡建造業議會

Enquiries and Helpdesk

查詢及支援

📞 2100 9863

✉️ cwr_helpdesk@cic.hk

CWRS
Webpage



系統網頁



CIC Device Service Centre: G/F, Kowloon Bay Training Centre, 44 Tai Yip Street, Kowloon Bay
議會讀證裝置服務中心：九龍灣大業街44號九龍灣訓練中心地下