

Construction Industry Council

Committee on Repair, Maintenance, Alteration and Addition

Meeting No. 001/24 of the Committee on Repair, Maintenance, Alteration and Addition was held on Friday, 2 February 2024 at 2:30pm at Multi-Purpose Room, G/F, Hong Kong Institute of Construction, 44 Tai Yip Street, Kowloon Bay.

Present : Eddie LAM (ELM) Chairperson
Susanne (WHWS) Principal Assistant Secretary
WONG* (Works) 1, Development Bureau
KAN Wai- (CKN) Deputy Chief Occupational Safety
chi Officer (Operations Division)
(Hong Kong and Islands Region),
Labour Department
Joe LAM (JLm) Chief Engineer / General
Engineering Services, Electrical &
Mechanical Services Department
CHAN (KKN) (KKN)
Kim-kwong
Tom CHAN (TmC)
CHEUNG (WhC)
Wing-ho*
Christopher (CCG)
CHUNG
Ellis IP (EIp)
Kevin LAI (KLI)
Lewis LAM (LLM)
Diana (DiP)
PANG*
Ringo (RSh)
SHEA
SIU Kin- (KCS)
ching
Alfred (AdT)
TANG
YU Kam- (KHY)
hung

In Attendance : Alfred (AdCn) Chief Assistant Secretary (Works)
CHAN* 6, Development Bureau
Marjory (MLG) Assistant Secretary (Works
LEUNG* Policies 1) 1, Development Bureau
Alex HO (AHKK) Director – Industry Development,
Construction Industry Council

William HO (YHH)	Head of Certificate Training, Hong Kong Institute of Construction
Timothy LEUNG (TLG)	General Manager – Industry Development, Construction Industry Council
Ivan KO (IK)	Senior Manager – Trade Testing, Construction Industry Council
Kenneth WU (KKCW)	Senior Manager – Industry Development, Construction Productivity, Construction Industry Council
Eros LAM (ELLT)	Manager – Management Support, Construction Industry Council
Michelle LEUNG* (MYWL)	Manager – Industry Development, Construction Industry Council
Roy WONG (RyW)	Manager – Collaboration Scheme, Hong Kong Institute of Construction
LI Cheung-on* (LCO)	Trade Testing Superintendent, Construction Industry Council
Will KWOK* (WK)	Supervising Instructor, Construction Industry Council
FAN Siu-fung* (FSF)	Trade Testing Superintendent, Construction Industry Council
Chivas CHEUNG (CvC)	Assistant Manager – Industry Development, Construction Industry Council
David LEUNG (DdLg)	Assistant Manager – Collaboration Scheme, Construction Industry Council
Bosco LEUNG* (BLG)	Assistant Manager – Industry Development, Construction Industry Council
Nathaniel WOO (NJW)	Assistant Manager – Industry Development, Construction Industry Council
Nelson CHOW (NeC)	Senior Officer – Registration Services, Construction Industry Council
Joyce LEUNG (KYLg)	Senior Officer II – Industry Development, Construction Industry Council
Christy CHAN (NCC)	Graduate Trainee – Project, Construction Industry Council
James	Arcadis Hong Kong Limited

WONG*

(Only for Agenda Item 1.4)

Apologies : Patrick HO (PaH)
Andrew (ALEE)
LEE
Daniel (DPG)
PONG

*attended the meeting online via Microsoft Teams

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Prior to commencement of the Meeting, the Chairperson reminded Members to declare any actual or potential conflict of interest with item(s) to be discussed at the meeting. No declaration was received during the meeting.

1.1 Confirmation of Minutes of the Previous Meeting

Members took note of the paper CIC/RMAA/M/004/23 and confirmed the minutes of the Meeting No. 004/23.

1.2 Matters Arising from the Last Meeting

Following item 4.3 from the previous meeting regarding the competitiveness of relevant Repair, Maintenance, Alteration and Addition (RMAA) programmes. TLG reported to Members that LLM had provided a list of relevant programmes to the Secretariat, who had passed the information to Hong Kong Institute of Construction (HKIC) for comparison study. YHH said that the programme contents were fairly the same when compared with those of the others, but administrative measures could be enhanced. LLM pointed out that the other programmes had been set up some time ago with a certain degree of reputations established, and suggested HKIC to step up its promotion efforts.

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Following item 4.3 from the previous meeting regarding the provision of course timetable and graduation dates of RMAA programmes to the Development Bureau (DEVB). TLG reported to Members that the Secretariat had provided relevant information to DEVB.

Following item 4.3 from the previous meeting regarding the feasibility study for RMAA programme graduates to partake in some of the works under Buildings Department's (BD) List of Class III Registered Minor Works Items would be reported under agenda item 1.3.

Following item 4.3 from the previous meeting regarding the promotion of the booklet on insurance knowledge/liability for RMAA works. TLG reported to Members that the Secretariat had disseminated the draft to Members for comment by email following the previous meeting. Details would be reported under agenda item 1.3.

Following the previous meeting regarding the latest Best Practice Guide for Handling Building Works from Property Management Services Authority (PMSA), the Secretariat had collected the views from Members. The Best Practice Guide was issued in December 2023. Details would be reported under agenda item 1.3.

1.3 Progress Update on Sub-committees

Invited by the Chairperson, Mr. James WONG, the representative from the consultant Arcadis, briefed Members on the progress update and direction of the RMAA consultancy study.

Mr. James WONG briefed Members on the consultancy work:

Objectives of the Consultancy Study:

1. Define the Scope of Service for RMAA;
2. Market Evaluation; and

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3. Strategy Development.

Research Findings:

1. Total construction expenditure for RMAA works in 2022 represented approximately one-third (36%) of the construction expenditure in Hong Kong, or an estimated approximately HK\$90 billion, with the private sector accounting for the majority.
2. Among the public sector, the construction expenditure of Architectural Services Department (ArchSD) and Housing Department (HD) were the highest. ArchSD handles about 400,000 projects each year, while HD manages over 1,000 buildings per year.

Major Problems:

1. Safety Performance: Among the 24 fatal construction accidents in 2023, 10 were related to RMAA. Most of which were private works.
2. Manpower Shortage and Aging Workforce: Workers aged 60 or above accounted for 20% of the total workforce.
3. Lack of Market Transparency: Scattered RMAA data and information.
4. Quality of Work: The Consumer Council registered about 340 complaints on home repairs annually, e.g. implied terms and services not corresponding to descriptions.
5. Other Problems: Environmental protection, insurance, etc.

Issues to be explored for the development of proposed strategies:

1. Access to key information.
2. To analyse the cause of fatal accidents in the RMAA industry; How to avoid fatal accidents.
3. To enhance the quality of craftsmanship and safety performance; To attract more practitioners to engage in multi-trade works.
4. To promote good business practice; To enforce tighter supervision on contractors and property management companies to improve safety

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performance and contract.

Mr. James WONG reported to Members that Arcadis had submitted the draft report, which had been approved. Preparation for the meeting in March was now underway, which would invite industry practitioners to provide their valuable comments. Agendas of the meeting would include safety, quality and training. Prior to commencement of the meeting, consultations would be made with DEVB, BD, Labour Department (LD), Occupational Safety & Health Council (OSHC), Hong Kong Decoration & Engineering Association, etc. The finalized draft report would be submitted by May while the overall study would be completed by July.

AdT enquired how to engage the small and medium-sized enterprises (SMEs) in the RMAA industry. Despite accounting for the majority of the market share, the SMEs lacked a representative organization to foster an effective information flow. It was proposed to set up a platform to gather industry information. The Chairperson concurred and asked the consultant to study the feasibility for disseminating industry data and technical information to the industry through a contact point.

The Chairperson mentioned that the Executive Committee (Com-EXE) had raised out that the consultant should try to differentiate between “Repair and Maintenance” and “Alteration and Addition”, with detailed study and analysis to be conducted respectively.

KHY responded that as the Alteration and Addition works required BD’s approval and consent, BD could gain access to relevant data and conduct supervision. For the Repair and Maintenance works, supervision was relatively less. It was proposed to establish more standards and regulations for the Repair and Maintenance works.

WHWS expressed support towards programme

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promotions. Regarding the supervision issues, WHWS believed that the industry would need to explore the industry pain points in depth, and then discuss with BD whether the existing supervisory system need to be enhanced.

[The representative from Arcadis Hong Kong Limited left the meeting at this juncture.]

The Chairperson invited the Chairperson of each Sub-committee to brief Members on the Paper CIC/RMAA/P/001/24 regarding the progress update on Sub-committees.

Sub-committee on Worker Training

AdT briefed Members on the progress update of the Sub-committee on Worker Training.

RyW reported to Members that the total number of participants in the Intermediate Tradesman Collaborative Training Scheme (ITCTS) had reached 170. Among them, 55% took the RMAA works (Building Construction) and 45% took the RMAA works (Electrical & Mechanical). Almost 80% of the trainees had participated in HD works.

The Collaborative Training Scheme (CTS) 2023 held promotions among a variety of organizations and companies, with property management companies being its key participants. Recruitment activities were arranged at LD in January to attract more companies in recruiting CTS trainees.

The Chairperson stated that the application figures were unsatisfactory, and need to explore how to attract more applications for the programmes.

YHH reported to Members on the new part-time programme for upgrading graduates of the Repair and Building Maintenance course. HKIC had enquired about the intention to study the programme among 131 graduates. A total of 18 expressed their interest in the programme, 16 were considering, and the rest were

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either not interested or did not reply. HKIC would add an evening course for graduates who were interested and those who were considering to bridge the curriculum gap of the 22 shortfall days. Upon completion, their qualifications would be upgraded to Certificate Programmes in RMAA.

The number of graduates and students from the two Certificate Programmes in RMAA (full-time) and their employment status were as follows:

Programmes	Number of Graduates (as at 15 January)	Number of Students	Number of Applicants (as at 15 January)
Building Construction	113	31	74
Collaborative Training Scheme (Building Construction)	30	54	4
Electrical & Mechanical	35	14	33
Collaborative Training Scheme (Electrical & Mechanical)	49	19	4

Programmes (as at 31 December)	Number of Employment	Employment Rate
Building Construction	63/113	56%
Collaborative Training Scheme (Building Construction)	N/A	N/A
Electrical & Mechanical	24/35	69%
Collaborative Training Scheme	N/A	N/A

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(Electrical & Mechanical)		
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YHH briefed Members that the full-time Certificate Programmes in RMAA (Building Construction) had arranged two new classes in November and December 2023. More applications had been received probably due to the increase in allowance. There would be two new classes in March, offering about 32 places. The Electrical & Mechanical programme had arranged one new class in November 2023. Another new class had been scheduled on 19 February, offering about 20 places. For applicants who had repeatedly refused to start the course twice, their names would be removed from the application list.

Regarding the employment status, the Building Construction programme had trained 113 graduates, whose employment rate was 56%; the Electrical & Mechanical programme had trained 35 graduates, whose employment rate was 69%.

Status of the Certificate Programmes in RMAA (part-time) were as follows:

Module	Number of Applicants	Intended Class Size	Class Size	Number of Students	Number of Graduates
Module 1: Repair and Maintenance (Sanitary Appliances and Pipes)	35	6	0 (Below the min.)	0	0
Module 2: Maintenance is Service Training Course	32	19	19	0	16
Module 4: Repair and Maintenance (Wall Plaster,	24	8	8 (Special case approved)	6	0

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Floor Tile and Concrete Spalling)						
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HKIC had arranged two Building Construction classes and two Electrical & Mechanical classes in March and April.

AdT enquired how long it took for the applicants to express interest in taking the programme until class started. YHH replied that applicants had started to submit applications since third quarter last year. Class would start within ten days after HKIC informed the applicants of the class arrangement by phone.

AdT opined that the part-time programme had tentatively attracted those unemployed, who might be hired and unable to attend class when the course started. It was hoped that when the course was becoming more well recognised, it could attract more enrolment from in-service workers. It was also hoped that there would be more job opportunities for graduates, resolving the problem of low employment rate eventually.

The Chairperson suggested HKIC to study the attractiveness of switching the programme to day-time part-time mode assuming that employers would support the move. The Chairperson also suggested HKIC to explore the feasibility of collaboration with other training organizations in finding new blood for the industry, and HKIC could then focus its resources on day-time programmes.

YHH

The Chairperson enquired whether there were semi-skilled workers currently enrolled in part-time programmes. YHH responded that there were, but the number was not encouraging. AdT mentioned that as semi-skilled workers could now participate in works, the course would only be attractive to them if it helped increase job opportunities and expand work trades.

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AdT briefed Members that ArchSD had added a requirement for recruiting graduates from Certificate Programmes in RMAA in the tender addendum of four term contracts as a pilot project. The tender addendum stated that contractors must engage at least 2 graduates from the Building Construction programme and 1 graduate from the Electrical & Mechanical programme. Graduates from the programme would be recommended to the successful tenderer upon the award of the tender, which was expected to be in March.

Hong Kong Housing Authority (HKHA) would add relevant terms to its estate repair and maintenance works contracts in March, stating that contractors must engage at least 1 graduate from the Building Construction programme in each contract. The tender would specify that the Building Construction graduate could assist in bricklaying, plastering, plumbing, tiling, concrete repairing (spalling concrete) and painting. The graduates could also participate in the building minor maintenance works of HD, which would also include relevant requirements in its contract terms later.

Education Bureau (EDB) now manages the maintenance works of all primary and secondary schools. In support of the initiative, EDB would consider engaging graduates from the programmes in due course. As EDB's four repair and maintenance term contracts would expire in 2025, the Secretariat would discuss the contract details with EDB in late 2024.

Urban Renewal Authority (URA) had included the option of Registered Specialist Trade Contractor for application to its Building Rehabilitation Company Registration Scheme (BRCRS), and had added the proposed message on engaging graduates from the Certificate Programmes in RMAA to undertake works on its website.

The Secretariat had liaised with Hospital Authority

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(HA) to promote the engagement of graduates from the Certificate Programmes in RMAA as one of the requirements in its repair and maintenance contracts. MLG supplemented that DEVB had contacted HA, and learned that HA would consider adding the engagement of graduates as one of the requirements in its contract terms, and HA would liaise with ArchSD to learn more about their engagement details.

The meeting with Hong Kong Housing Society (HKHS) had been scheduled in March, promoting the inclusion of engaging graduates from the Certificate Programmes in RMAA as one of the requirements in its repair and maintenance contracts. In addition, it would also promote the engagement of graduates from the programmes or participation in ITCTS.

Next step, the Secretariat would liaise with the Estates Management of the universities, Airport Authority Hong Kong, etc., hoping to enhance the recognition of the programmes.

The Chairperson pointed out that as promotional efforts were now speeding up, he proposed to prepare a checklist of organizations for promotional purpose, and expected Members to proactively participate in the liaison work. The Chairperson also proposed that the terms should allow recruiting trainees, offering more incentives for employers. TLG supplemented that under public works contracts, contractors were required to engage a certain number of intermediate tradesmen in order to fulfil the terms of collaborative training. Although RMAA graduates were not qualified as semi-skilled workers, the engagement of RMAA graduates could still fulfil the quota requirement.

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Secretariat**

The Chairperson mentioned that although the graduates were not qualified as semi-skilled workers, he proposed to align the trade testing standard of the programme with that of the semi-skilled workers in order to level up their standards with those of the semi-skilled workers at different work trades.

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AdCn enquired when we would know the performance of the first batch of graduates. The Chairperson responded that the first batch of works engaging graduates would start in March, and further performance review would be conducted with DEVB in six months' time after the engagement commenced.

Sub-committee on Promotion and Education

EIp briefed Members on the progress update of the Sub-committee on Promotion and Education.

There would be four Continuing Professional Development (CPD) programmes this year, focusing on the introduction of the Construction Industry Council RMAA issues to property management companies.

- Proposal for the First Quarter: To introduce the Registered Specialist Trade Contractors Scheme (RSTCS) – Building Maintenance and Interior Fitting-out, Certificate Programmes in RMAA, and Intermediate Tradesman Collaborative Training Scheme (ITCTS).
- Proposal for the Second Quarter: To promote Smart Site Safety System (4S) and Construction Innovation and Technology Fund (CITF) or the Code of Practice for Bamboo Scaffolding Safety from LD.
- Proposal for the Third Quarter: To promote RMAA safety in collaboration with Sub-committee on Standardisation.
- Proposal for the Fourth Quarter: Theme to be confirmed. The proposed amendments to the Noise Control Ordinance were expected to be effective next year. EIp proposed to consider promoting relevant information of the Ordinance in the fourth quarter.

TLG briefed Members that two video clips had been edited from the webinar in collaboration with URA in 2023. Featuring Smart Tender and Open E-tendering Platform, the video clips had been uploaded to the Construction Industry Council website.

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Risk Management and Insurance for Home Renovation, the promotional video clip in joint efforts with Hong Kong Federation of Insurers (HKFI), would be available in two versions: a 7-minute full version and an approximately 2-3-minute highlight. The full version would be uploaded to the CIC website in mid-February. The highlight, which featured key points from the full version, would be posted to various platforms in mid-March.

The award presentation ceremony of CIC Outstanding Contractor Award 2024 would be held at Island Shangri-La, Hong Kong, on 6 November 2024. The triennial award would include a new category of RMAA Contractors this year. Parties eligible for the application of the RMAA Contractors Award included Registered General Building Contractors (with at least one construction project with a contract sum of up to HK\$100M), Registered Minor Works Contractors, and Registered Specialist Trade Contractors – Building Maintenance and Interior Fitting-out designated trades under the Registered Specialist Trade Contractors Scheme.

Following the discussion with Independent Commission Against Corruption (ICAC), the Award would consider adding an Integrity Management Award for Major Contractors as large-scale contractors were relatively systematic and mature in terms of integrity management. The other contractors would also be assessed on their integrity management performance under the Environmental, Social and Governance (ESG) criteria. Major Contractors would act as role models this year, motivating the other categories of contractors to strengthen their integrity management. It was hoped that the Integrity Management Award would be extended to other categories of contractors in the next Award.

Regarding the assessment for the Outstanding Contractor Award, safety would account for 20%, with the remaining 80% to be evenly distributed among the

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other criteria. Companies with the highest grand total would win the Outstanding Contractor Award.

The proposed composition of the Judging Panel was as follows: Ir Thomas HO, Chairman of Construction Industry Council; Ir Ricky LAU, Permanent Secretary of Development Bureau; Hon Louis LOONG, Legislative Council Member; Mr. Walter CHAN, Chairman of Hong Kong Housing Society; and Mr. CHOW Chung-kong, Chairman of Urban Renewal Authority Board.

As the RMAA consultancy report would be completed by July, the Chairperson proposed to announce the contents of the consultancy report and introduce the Com-RMAA to the general public at a press conference.

Sub-committee on Standardisation

CCG briefed Members on the progress update of the Sub-committee on Standardisation.

TLG reported to Members that Construction Industry Council, DEVB and BD had discussed regarding the Certificate Programmes in RMAA to partake in the work requirements of some of BD's List of Class III Registered Minor Works Items on 10 January. A follow-up meeting would be held on 8 February to discuss the feasibility for graduates to perform low-risk works items, e.g. thickening of floor slabs, and repair or removal of planters located on the roof of a building (Minor Works Items 3.41, 3.42 and 3.52).

The Chairperson enquired whether there were additional qualification requirements for graduates to carry out works after taking the programme, and proposed to include the Buildings Ordinance in the curriculum to enrich trainees' knowledge. CCG responded that on top of academic qualifications, graduates should also possess relevant working experience before they could carry out minor works. NJW supplemented that they would discuss how the programme could partake in the work requirements of

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minor works, and also discuss whether graduates need relevant working experience or additional training to carry out works at the next meeting.

CCG reported to Members regarding the production of Home Repairs and Maintenance Guideline and Maintenance Works Guideline for Dummies. The How to Handle Concrete Spalling booklet was completed and had been distributed to different organizations. Meanwhile, the Secretariat was working on the printing of the Laws and Responsibilities for Owners on Home Renovation booklet.

TLG reported to Members regarding the direction of booklet production for 2024. In line with CIC's direction of the Year of Safety, the production would focus on RMAA safety reference information, targeting contractors and workers, property owners, the general public and property management companies. Initially, the proposed contents would cover those high-risk works involved in home repair, maintenance, alteration and addition e.g. work-at-height, work-above-ground, electrical works, confined space works and demolition work. The Smart Site Safety System (4S), which was currently promoted by CIC and the Government, would also be one of the themes for the reference information.

The RMAA safety reference information would be promoted in the form of leaflets and video clips, and among the industry through CPD programmes in the third quarter. The promotional leaflets and video clips would also be uploaded to the planned RMAA webpage and incorporated to the RMAA Corner.

KKCN enquired whether the information would target trade unions, associations, main contractor associations, subcontractors, etc. The Chairperson responded that the above targets would be included.

The number of registered companies under the Registered Specialist Trade Contractors Scheme (RSTCS) were as follows:

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As at 15 January 2024	Group 1	Group 1 (Advanced)		Group 2	
		Confirmed	Under Review	Confirmed	Under Review
S13 Building Maintenance	548	1	0	0	6(5)*
S14 Interior Fitting-out	866	1	0	0	5(4)*

* Bracketed figures referred to the number of Group 1 companies that were under review.

The Chairperson stated that the number of companies that had ascended to Advanced and a higher Group remain unchanged since establishing the 13th and 14th designated trades, and enquired whether there were no incentives for the companies to upgrade. NeC responded that companies had to be Registered Minor Works Contractors for Class III Minor Works under BD in order to be eligible for registration. It would take time for some of those unregistered companies to upgrade.

RSh supplemented that it was now a transitional period. All the companies currently belong to Group 1. If they were interested to participate in public works projects, they would need to submit information for review within nine months. If they failed to submit the information within an additional nine months, their names would be removed from the register of designated trade.

Sub-committee on Supervision Matters

KHY briefed Members on the progress update of the Sub-committee on Supervision Matters.

PMSA had issued the “Handling Building Works” Code of Conduct and Best Practice Guide, and produced the Building Maintenance Management Tips in collaboration with BD to promote the dos and don’ts in building maintenance among property owners and property management companies in December 2023. To address the removal of structural wall issue, BD had

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also produced A Simple Guide to Alteration and Addition Works in Domestic Premises.

Com-RMAA and PMSA would hold their half-yearly regular meeting in April. The proposed contents included RMAA Corner, integrity management for the property management industry, Code of Practice for Bamboo Scaffolding Safety from LD, and safety reference information – property management industry related contents.

TLG reported to Members on the number of participating companies for the Construction Industry Integrity Charter 2.0. The number of subscribed construction companies and consulting firms reached 407 in September, 56 of which were RMAA companies. The number reached 423 in December, 58 of which were RMAA companies.

The distribution of registered companies that had subscribed to the Construction Industry Integrity Charter 2.0 were as follows:

Distribution of Registered Company (as at December 2023)	Construction Industry Integrity Charter 2.0	
	Number of Companies	Percentage
Specialist Trade Contractor	23	6
Subcontractor	152	36
Specialist Trade Contractor and Subcontractor	103	24
Others	145	34

The distribution of scope of work of companies that had subscribed to the Construction Industry Integrity Charter 2.0 were as follows:

Scope of Work of Company (as at December 2023)	Construction Industry Integrity Charter 2.0	
	Number of Companies	Percentage

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Building Maintenance	7	2
Renovation and Fitting-Out Works	24	6
Building Maintenance & Renovation and Fitting-Out Works	27	6
Others	365	86

IK reported to Members regarding the Advanced Level Truss-out Scaffolder Safety Training and Intermediate Level Truss-out Scaffolder Safety Training. A total of 57 applicants were waiting for testing, which had been scheduled in February. As estimated, there were approximately 400 qualified Truss-out Scaffolders in the market. According to the Workers Registration and Trade Testing records, there were approximately 3,000 qualified skilled workers and semi-skilled workers in truss-out scaffolding works. Based on the initial estimates by scaffolding workers unions and associations, there were approximately 900 workers qualified for truss-out scaffolder testing. They believed the current number of 600 testing applications was justified.

The application figures for Advanced Level Truss-out Scaffolder Safety Training and Intermediate Level Truss-out Scaffolder Safety Training were as follows:

As at 26/1/2024	Number of Applicants (excluding withdrawn applications)	Passing Rate	Number of Waiting
Advanced Level Truss-out Scaffolder Safety Training (TOS)	504	78%	46
Intermediate Level Truss-out Scaffolder Safety Training (IOS)	100	89%	11
Total	604	79%	57

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The Chairperson enquired LD regarding the implementation schedule for TOS and IOS certificate holders to carry out the erection and dismantling of truss-out scaffolds. CKN responded that the actual implementation date had not been confirmed, but the latest revised Code of Practice for Bamboo Scaffolding Safety was expected to launch in the first half of 2024. LD had issued a letter to the industry in December 2023, urging them to arrange scaffolders to enrol in relevant courses as soon as possible for qualification purpose.

The Chairperson pointed out that although bamboo scaffolders had attained the qualifications, there was no supervision at site. He enquired how to ensure workers follow the requirements at work. KHY responded that before workers could carry out works according to requirements, the first thing to do was to establish standards, and then promote and educate the standards among property owners and property management companies. To enhance workers' quality, we could provide training and set up a penalty system e.g. deduct points for non-compliance. PMSA was not empowered by law, and it had to rely on the collaboration with the Sub-committee to motivate property management companies and workers to abide by the regulations. KKCEN agreed to promote the message among property owners who should be educated to be liable for the accidents happened in his property.

EIp suggested PMSA to update the existing operation guidelines based on the change in Code of Practice for Bamboo Scaffolding Safety from LD in order to remind property management companies that only bamboo scaffolders with certifications would be allowed to carry out truss-out scaffold works.

1.4 Plan for the Addition of a RMAA Corner and the Proposed Displays

TLG reported to Members on the paper

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CIC/RMAA/P/002/24 regarding the plan for the addition of a RMAA Corner and the proposed displays.

CIC proposed to add a RMAA Corner in the Construction Innovation and Technology Application Centre (CITAC) with target visitors including property owners and the general public, property management companies, contractors and workers. In line with CITAC, the RMAA Corner would showcase innovations and safety tools of the industry. The display area would also feature informative information through guided-tours and touch-screen monitors e.g. RMAA programmes and Collaborative Training Scheme, Outstanding Contractor Award, promotional leaflets, safety reference information, consultancy study report, etc. The guided tours would brief visitors on relevant RMAA tools and industry information based on their background.

The proposed displays included safety and environmental tools, dust control tools, environmentally-friendly materials, workers' work suit, etc. The other locations at CITAC would also feature RMAA-related displays.

The Secretariat would submit a paper to the Committee on Construction Innovation and Technology Application Centre in March to seek approval on the addition of the display area. The display area was planned to finish renovation by May and available by June. Total budget was HK\$315,000.

AdT suggested to feature the informative contents of the consultancy study report in the display area (e.g. construction expenditures for RMAA) to enhance the RMAA awareness and transparency among industry practitioners and the general public.

Members agreed with this proposal and approved to conduct the above-mentioned plan regarding the addition of a RMAA Corner and the proposed displays.

1.5 Any Other Business

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Nil.

1.6 Next Meeting

The next meeting was scheduled for 9 May 2024 (Thursday) at 2:30pm at Board Room, 29/F, Tower 2, Enterprise Square Five (MegaBox), 38 Wang Chiu Road, Kowloon Bay. **All to Note**

There being no other business, the meeting was adjourned at 4:30pm.

**CIC Secretariat
February 2024**