

Construction Industry Council

Committee on Repair, Maintenance, Alteration and Addition

Meeting No. 003/24 of the Committee on Repair, Maintenance, Alteration and Addition (Com-RMAA) was held on Thursday, 8 August 2024 at 2:30pm at Board Room, 29/F, Tower 2, Enterprise Square Five (MegaBox), 38 Wang Chiu Road, Kowloon Bay.

Present : Eddie LAM (ELM) Chairperson
Susanne (WHWS) Principal Assistant Secretary
WONG* (Works) 1, Development Bureau
KAN (CKN) Deputy Chief Occupational Safety
Wai-chi Officer (Operations Division)
(Hong Kong and Islands Region),
Labour Department
Joe LAM (JLm) Chief Engineer / General
Engineering Services, Electrical &
Mechanical Services Department
CHAN (KKCN)
Kim-kwong
Tom CHAN (TmC)
CHEUNG (WhC)
Wing-ho
Penny (PyCn)
CHUN
Christopher (CCG)
CHUNG
Patrick HO (PaH)
Ellis IP (EIp)
Lewis (LLM)
LAM*
Louis LEE (LMHL)
Julian NG (JNCW)
Diana (DiP)
PANG*
Daniel (DPG)
PONG*
Alfred (AdT)
TANG
Kenneth (TwL)
TANG
YU (KHY)
Kam-hung

In Attendance :

Alfred CHAN*	(AdCn)	Chief Assistant Secretary (Works) 6, Development Bureau
Keith CHU*	(KCu)	Assistant Secretary (Works Policies 1) 2, Development Bureau
Alex HO	(AHKK)	Director – Industry Development, Construction Industry Council
LEE Oi-yen	(OYL)	Assistant Director – Registration Services, Construction Industry Council
Chris LAU*	(CsLu)	General Manager – Finance & Procurement, Construction Industry Council
Timothy LEUNG	(TLG)	General Manager – Industry Development, Construction Industry Council
George AU	(GAWY)	Principal – Kwai Chung Campus, Hong Kong Institute of Construction
Chloe KO	(CKWY)	Manager – Career Support Services, Hong Kong Institute of Construction
Eros LAM*	(ELLT)	Manager – Management Support, Construction Industry Council
Michelle LEUNG*	(MYWL)	Manager – Industry Development, Construction Industry Council
Ken WONG	(KWWK)	Manager – Industry Development, Construction Business Development & RMAA, Construction Industry Council
Roy WONG	(RyW)	Manager – Collaboration Scheme, Hong Kong Institute of Construction
Robert LAU	(WFL)	Manager – Trade Testing, Hong Kong Institute of Construction
Nathaniel WOO	(NJW)	Manager – Industry Development, Construction Industry Council
CHAN Kin-Piu	(KPCn)	Training Superintendent - Kwai Chung Campus, Hong Kong Institute of Construction
Silas CHENG	(MIY)	Assistant Manager – Industry Development, Safety, Construction Industry Council
Chivas CHEUNG	(CvC)	Assistant Manager – Industry Development, Construction Industry Council
David LEUNG	(DdLg)	Assistant Manager – Collaboration Scheme, Construction Industry

	James WONG	Council
	Jacqueline YEUNG	Arcadis Hong Kong Limited (Only for Agenda Item 3.3)
	Eva ZHAO	Arcadis Hong Kong Limited (Only for Agenda Item 3.3)

Apologies : Andrew (ALEE)
LEE
Ringo (RSh)
SHEA

* Attended the meeting online via Microsoft Teams

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Prior to commencement of the Meeting, the Chairperson reminded Members to declare any actual or potential conflict of interest with item(s) to be discussed at the meeting. No declaration was received during the meeting.

3.1 Confirmation of Minutes of the Previous Meeting

Members took note of the Paper CIC/RMAA/M/002/24 and confirmed the minutes of the Meeting No. 002/24.

3.2 Matters Arising from the Last Meeting

There were no matters arising from the last meeting.

3.3 Progress Update on Sub-committees

Invited by the Chairperson, Mr. James WONG, the representative from the consultant Arcadis, briefed Members on the content of the RMAA consultancy study report:

1. Research purpose and mode of study;
2. Definition of Repair, Maintenance, Alteration and Addition (RMAA);
3. Market evaluation, including construction expenditure on RMAA works;
4. Major challenges, including enhancement of industry

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safety; and

5. Strategy Development – develop strategies based on four key directions: 1. To enhance safety practice and promote the application of innovative technology; 2. To attract, train and empower RMAA workers; 3. To enhance the recognition/skill set of RMAA contractors; 4. To support the work of the industry.

AHKK enquired about how the estimation of unclassified construction expenditure on RMAA works, which was approximately 20%, was made. Mr. James WONG replied that the figure was derived by subtracting the construction expenditures from public and private sectors, and the construction expenditure on RMAA works from the total construction expenditure published by the Census and Statistics Department. The remainder was approximately 20%.

In response to the total construction expenditure on home renovation works merely included flats ranging in size from 450 to 600 square feet, the Chairperson enquired whether the HK\$26 billion construction expenditure on home renovation works was far below the actual figure. Mr. James WONG replied that the construction expenditure on home renovation works was a ball-park estimation, calculated based on the construction expenditure on home renovation works of median-sized flats with furniture costs excluded. The Chairperson opined that the construction expenditure on home renovation works required support from more data sources. Mr. James WONG agreed and would explore another case study.

The Chairperson enquired whether there was analysis conducted to examine the relationship between industrial fatality and non-registered workers. Mr. James WONG replied that reports from the Labour Department (LD) and Coroner's Court did not state whether the worker was registered. According to studies from other sources, the consultant learned that among 70-80% of the fatal cases, the deceased were registered workers.

AdT suggested that a comparison could be made on the

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RMAA market data among other neighbouring countries. Mr. James WONG said that a comparison had been made on the definition of RMAA with neighbouring countries. However, as the definition of RMAA varied among countries, it might not be possible to directly compare the market data with other regions. The Chairperson continued to say that although the definition might vary, it was hoped that a comparison could be made on the overall industry ecology with other countries, e.g. the status of aging buildings.

AdCn enquired about how the estimated proportion of non-registered workers in the RMAA industry, which was 30% of the registered workers, was made. Mr. James WONG replied that the estimate was based on a questionnaire, which included the number of site supervisory personnel, skilled workers, semi-skilled workers, general workers and non-registered workers employed for RMAA works among 100 plus contractors in the past five years. The survey results showed that about 30% of the workers were non-registered.

AdCn enquired about the details of “Targeted Safety Training for RMAA”. Mr. James WONG replied that although the existing mandatory safety training covered RMAA workers, there should be targeted safety training for workers engaging in high-risk works in the RMAA industry (e.g. truss-out bamboo scaffolding works or electrical works) to enhance the safety performance of the RMAA industry e.g. case study, application of technology, etc.

The Chairperson opined that enhancing the existing safety training should be the focus. Mr. James WONG echoed that the existing safety training courses should be enhanced; the industry, however, had also reflected the need for enhanced safety training for the RMAA industry, which deserved to be explored. The Chairperson echoed that relevant safety training should be provided for workers involving in high-risk works to deepen learning.

WhC enquired whether the consultant had conducted research regarding the proportion of non-registered

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workers, which was 30% of the total, who had received mandatory safety training. Mr. James WONG replied that the consultant was unable to check how many non-registered workers had received mandatory safety training as they did not register.

JNCW believed that the current line chart depicting the fatality figures in the report was unable to reflect the seriousness in the RMAA industry and suggested to change the presentation of the chart.

Arcadis would revise the consultancy study report, incorporating comments from relevant departments together with those raised by Members at the meeting. The Secretariat expected that the consultancy study report could be submitted to Members for approval by circulation of papers through email in August and September.

[The representatives from Arcadis Hong Kong Limited left the meeting at this juncture.]

The Chairperson invited the Chairperson of each Sub-committee to brief Members on the Paper CIC/RMAA/P/005/24 regarding the progress update on Sub-committees.

Sub-committee on Worker Training

AdT briefed Members on the progress update of the Sub-committee on Worker Training.

GAWY briefed Members regarding the full-time Certificate Programme in RMAA. The Building Construction programme currently had two classes. The Electrical & Mechanical programme would start a new class on 12 August, with 17 openings available.

The Chairperson enquired whether it could run two classes at the same time if there were sufficient applicants. KPCn replied that as the Certificate Programme in RMAA involved various workshops and instructors, arrangements had to be made in the beginning of the year. To facilitate the enrolment status, the intake

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for each class would be increased from 17 to 20.

The Chairperson pointed out that despite having a sufficient number of applications, no additional class could be arranged due to resource issue. The question had to be addressed, and Hong Kong Institute of Construction (HKIC) should consider increasing its resources. AHKK echoed that the supply should be increased to cope with the increase in demand, and enquired whether it could arrange the applicants to participate in the Intermediate Tradesman Collaborative Training Scheme (ITCTS). RyW replied that HKIC would regularly invite applicants to consider participating in ITCTS to reduce the waiting time.

The number of graduates and students from the two Certificate Programmes in RMAA (full-time) and their employment status were as follows:

Programmes	Number of Graduates (as at 5 August)	Number of Students	Number of Applicants (as at 5 August)
Building Construction	181	33	60
Collaborative Training Scheme (Building Construction)	85	44	2
Electrical & Mechanical	62	0	12
Collaborative Training Scheme (Electrical & Mechanical)	60	23	4

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Programmes (as at 15 July)	Number of Employment	Employment Rate
Building Construction	99/176	56%
Collaborative Training Scheme (Building Construction)	N/A	N/A
Electrical & Mechanical	46/62	74%
Collaborative Training Scheme (Electrical & Mechanical)	N/A	N/A

GAWY pointed out that the enrolment for the part-time programme had been below expectations. They were exploring how to promote and provide incentives to attract applications for the part-time programme.

The Chairperson enquired the graduation status of the part-time programme. NJW replied that the part-time programme was in evening mode. It would take 50 weeks to complete the programme even if the modules were taken one after another. Therefore, there were no graduates for the time being as the programme had only commenced recently. KPCn supplemented that the number of weekend classes had been increased to address the need of the programme. It was hoped that the students could complete the whole programme earlier.

DdLg reported to Members that the total number of participants in ITCTS had reached 224. Among them, 62% took the RMAA works (Building Construction) and 38% took the RMAA works (Electrical & Mechanical). 71% of the students had participated in the works of Housing Department while 26% of them had participated in private works. In the latest batch, 7 students had participated in the works of Architectural Services Department (ArchSD), and the number of participants was expected to increase gradually.

AdT briefed Members that 4 term contracts of ArchSD had each included a requirement to recruit 2 graduates from the Certificate Programme in RMAA (Building Construction) and 1 graduate from the Certificate

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Programme in RMAA (Electrical & Mechanical). Kwai Chung Campus had organized a recruitment day for contractors of ArchSD on 20 June. A total of 37 graduands attended the recruitment day. The employers made 10 offers. Three graduates accepted the offers and seven rejected the offers. Reasons for turning down included search jobs by themselves, unemployed, recruitment service not required, lost contact, etc.

Hospital Authority had scheduled to award two term contracts for minor works (Kowloon East Cluster and Kowloon Central Cluster) in September 2024. Each contract would include a requirement to recruit 2 graduates from the Certificate Programme in RMAA (Building Construction) for bricklaying, plastering, plumbing, tiling and concrete repairing (spalling concrete), as well as 1 graduate from the Certificate Programme in RMAA (Electrical & Mechanical) for electrical wiring.

Hong Kong Housing Authority (HKHA) would launch 3 contracts for its building minor maintenance works in October 2024. Each contract would specify a requirement for contractors to recruit 1 graduate from the Certificate Programme in RMAA (Building Construction). The tender would specify that the Building Construction graduate could assist in bricklaying, plastering, plumbing, tiling, concrete repairing (spalling concrete) and painting. HKHA would make reference to the relevant contracts of Electrical and Mechanical Services Department (EMSD) before launching its electrical & mechanical maintenance works contracts.

During the internal meeting on 17 July, EMSD made an initial plan to launch 4-5 maintenance contracts in the third and fourth quarters. Initially, EMSD had considered arranging graduates from the Certificate Programme in RMAA (Electrical & Mechanical) for air conditioning and electrical & mechanical works.

The Maintenance Division of Hong Kong Housing Society (HKHS) was holding an internal discussion on changing its contract methods. Upon completion, it

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would continue the discussion regarding the contract terms on recruiting graduates from the Certificate Programme in RMAA. AdT, EIp and the Secretariat would hold a meeting with the Property Management Division of HKHS on 19 August, discussing the promotion of Collaborative Training Scheme and the recruitment of graduates from the Certificate Programme in RMAA.

Recruitment day for property management companies would again be held at LD's Construction Industry Recruitment Centre in Kwun Tong on 9 August. Initially, seven property management companies had expressed interest to participate in it. They would recruit and train RMAA students via ITCTS.

Sub-committee on Promotion and Education

EIp briefed Members on the progress update of the Sub-committee on Promotion and Education.

Four Continuing Professional Development (CPD) programmes would be held this year.

- Second Quarter: Seminars for promoting Smart Site Safety System (4S) and Construction Innovation and Technology Fund (CITF) had been organized.
- Third Quarter: RMAA Corner Opening Ceremony and Thematic Talks were held.
- Fourth Quarter: Tentatively planned for Introduction to RMAA Corner, promotion for Application of Innovative Technology in the Industry and Introduction to RMAA Corner, or Introduction to the Revised Noise Control Ordinance.

Buildings Department (BD) had launched an educational video clip on reminders about the removal of structural walls on 20 May. The video clip would be broadcasted in the RMAA Corner.

TLG briefed Members that CIC had collaborated with TVB to produce a series of promotional videos named “CIC Presents: Tips on Bamboo Scaffolding Safety” (《建造業議會特約：建「竹」安全你要知》) in response to

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the revised Code of Practice for Bamboo Scaffolding Safety and safety reminders for bamboo scaffolding. A total of five episodes of a 2-minute video clip would be produced. The Secretariat was responsible for Episode 1: “Enhanced Safety for Truss-out Bamboo Scaffolding and Notification Arrangement”. The video clip had been uploaded to CIC’s YouTube Channel. Members were encouraged to broadcast the video clip at the properties they served.

TLG briefed Members that two promotional video clips, each 2-3 minutes in length, were in the making. Featuring “Smart Site Safety System (SSSS) and Construction Innovation and Technology Fund (CITF)” and “Spalling of Concrete and Mandatory Building Inspection Scheme”, the videos were expected to be available for the general public by late August and late September respectively.

The RMAA Corner Opening Ceremony and Thematic Talks were held on 16 July at the Multi-purpose Hall, CIC Zero Carbon Park. CIC Chairman, Director of Buildings, Chairperson of Com-RMAA, and Director – Industry Development, CIC were invited as the officiating guests. Over 100 guests participated in the opening ceremony in person, plus more than 1,400 online participations via live broadcast.

Sub-committee on Standardisation

CCG briefed Members on the progress update of the Sub-committee on Standardisation.

GAWY briefed Members on the plan for graduates from the Certificate Programme in RMAA to achieve the qualification of Semi-skilled Workers. HKIC planned to provide a 70-hour top-up programme for the graduates. Upon completion of the programme, the graduates could apply for the Intermediate Trade Tests (Painter & Decorator or Electrical Wireman). The scheme would be submitted to the Qualification & Quality Control Department, HKIC for approval, with target to launch in November.

Since the enhancement programme would take 70 hours

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to complete, the Chairperson enquired the intention to study among the graduates. CCG replied that the enhancement programme had yet to launch. GAWY supplemented that HKIC had previously recommended graduates to take the Intermediate Trade Tests (Painter & Decorator), with a 50% passing rate. The enhancement programme would include the application of Smart Site Safety System.

CCG supplemented that graduates with the qualification of Semi-skilled Workers would had to possess four years of working experience before they were eligible for BD's List of Class III Minor Works. Painters & Decorators could engage in 14 items under the List of Class III Minor Works. The enhancement programme could assist the graduates to partake in the work requirements of the List of Class III Minor Works Items.

The Chairperson enquired whether registered Semi-skilled Workers would enrol in the Certificate Programme in RMAA. AdT mentioned that workers with the qualification of Semi-skilled Workers had no incentives to take the Certificate Programme in RMAA for the time being.

CCG reported to Members that the leaflets on "Smart Site Safety System" and "Construction Innovation and Technology Fund", which were jointly prepared with the Construction Innovation and Technology Fund team, had been distributed in May.

In response to the LD's revised Code of Practice for Bamboo Scaffolding Safety (CoP), the Sub-committee on Standardisation was preparing a leaflet to present the CoP contents in a more comprehensible approach, i.e. Guideline for Dummies, for property management companies. The leaflet would cover the amendments to "trained workers" and "competent persons", a checklist of valid certificates for "trained workers" for truss-out bamboo scaffolds, Best Practice Guide, etc. Upon completion of the design work, the leaflet would be submitted to LD and Property Management Services Authority (PMSA) for comment. It was hoped that the

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leaflet could be jointly released with LD and PMSA before the CoP becomes effective.

In view of the serious fatality in working-at-height and working-above-ground, the Sub-committee on Standardisation was preparing its third leaflet which aimed to promote safety best practice for work-at-height and work-above-ground among property management companies, the general public and property owners. Upon completion of the design work in September, the handy leaflets would be ready for distribution in October.

According to the 2024 business plan, four RMAA Safety leaflets would be prepared. The last one would be themed on “Smart Site Safety System for RMAA”, promoting Smart Site Safety System in the RMAA industry. Production work would be completed by end of this year.

The Chairperson enquired the themes of booklets/leaflets for next year. TLG replied that the themes of booklets/leaflets for next year would be discussed at the meeting of the Sub-committee on Standardisation in late 2024.

TLG reported to Members regarding the collaboration direction between Com-RMAA and Urban Renewal Authority (URA). It was hoped that collaboration could be made with the Building Rehabilitation Division of URA in three aspects.

1. Educate and assist the three-nil buildings, owners' corporations or homeowners
Prepare leaflets, workshops or CPD programmes based on the guidelines and reference materials of building rehabilitation.
2. Enhance the quality of contractors
Introduce tenders for Specialist Trade Contractors or contractors with 4S labels in the Smart Tender platform, provide safety reference materials to contractors, and encourage contractors to become Specialist Trade Contractors or members of the Building Rehabilitation Company Database.
3. Outreach

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Promote via RMAA Corner and Building Rehabilitation Resource Centre and organize joint promotional events.

LMHL supplemented the work of URA and proposed the initial direction for collaboration.

1. Educate and assist the three-nil buildings, owners' corporations or homeowners
URA case officers would promote the Building Maintenance Grant Scheme for Needy Owners to those whose property values were low, and new legislations and requirements. URA and PMSA were running a Joint Property Management pilot scheme, providing building rehabilitation subsidy scheme to buildings without owners' organization with the aim to promote preventive maintenance.
2. Enhance the quality of contractors
The URA subsidy schemes provided owners with the flexibility to choose their own contractors. URA could educate the public to engage quality contractors through its platform.
3. Outreach
Provide the general public with knowledge on building rehabilitation via Building Rehabilitation Resource Centre. In collaboration with non-governmental organizations (NGO), reach out to homeowners across Hong Kong including hidden property owners and owners of three-nil buildings.

The Chairperson enquired the figures of Registered Specialist Trade Contractors for Building Maintenance and Interior Fitting-out. OYL replied that the total number of Registered Specialist Trade Contractors for Building Maintenance and Interior Fitting-out reached 1,180 companies. For S13 Building Maintenance, there were 454 companies under Group 1, and 21 companies under Group 2. For S14 Interior Fitting-out, there were 726 companies under Group 1, and 25 companies under Group 2.

Sub-committee on Supervision Matters

KHY briefed Members on the progress update of the Sub-

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committee on Supervision Matters.

The Sub-committee on Supervision Matters and PMSA held their second regular meeting on 23 May. Discussions made during the meeting included safety and integrity management, LD's newly revised Code of Practice for Bamboo Scaffolding Safety, the status of the RMAA recruitment day, RMAA Corner Opening Ceremony and Thematic Talks, promotional videos named "CIC Presents: Tips on Bamboo Scaffolding Safety" (《建造業議會特約：建「竹」安全你要知》), etc.

There were six items that need to be followed up with PMSA. Two of them had been completed, including the promotional videos named "CIC Presents: Tips on Bamboo Scaffolding Safety" (《建造業議會特約：建「竹」安全你要知》) and the provision of thematic talks at the RMAA Corner event. Four collaborative items were underway, including: 1. Prepare a leaflet in collaboration with LD and PMSA. 2. Kick start the "Mandatory Basic Safety Training Courses (Green Card) Check" pilot scheme in the fourth quarter. 3. Prepare a leaflet on "Smart Site Safety System for RMAA" and promote the application of technology in works projects among property management companies. 4. Promote the ITCTS recruitment day among property management companies on a continuous, quarterly basis.

TLG briefed Members that PMSA was working on the revision of Best Practice Guide for Scaffolding Works, and collecting comments from CIC regarding the draft amendments or additions. A consolidated reply would be submitted to PMSA after collecting comments from different CIC departments.

TLG reported to Members on the number of participating companies for the Construction Industry Integrity Charter 2.0. The number of subscribed construction companies and consulting firms reached 441 in March, 58 of which were RMAA companies. The number reached 476 in June, 48 of which were RMAA companies.

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The distribution of registered companies that had subscribed to the Construction Industry Integrity Charter 2.0 were as follows:

Distribution of Registered Company (as at June 2024)	Construction Industry Integrity Charter 2.0	
	Number of Companies	Percentage
Specialist Trade Contractor	37	8
Subcontractor	171	36
Specialist Trade Contractor and Subcontractor	100	21
Others	168	35

The distribution of scope of work of companies that had subscribed to the Construction Industry Integrity Charter 2.0 were as follows:

Scope of Work of Company (as at June 2024)	Construction Industry Integrity Charter 2.0	
	Number of Companies	Percentage
Building Maintenance	4	1
Interior Fitting-out	21	4
Building Maintenance and Interior Fitting-out	23	5
Others	428	90

TLG reported to Members that following the meeting with the Corruption Prevention Department of Independent Commission Against Corruption (ICAC), CIC would work with ICAC to promote a corruption prevention leaflet on building maintenance for owners. The leaflet included stakeholders of building maintenance, procedures for building maintenance, suspected corruption cases during the procedure, and education for corruption prevention. The leaflet had been uploaded to the Com-RMAA webpage.

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The application figures for Advanced Level Truss-out Scaffolder Safety Training and Intermediate Level Truss-out Scaffolder Safety Training were as follows:

As at 2/8/2024	Number of Applicants	Passing Rates		Number of People Waiting
		First Time	Retake	
Advanced Level Truss-out Scaffolder Safety Training (TOS)	807	389	81	43
Intermediate Level Truss-out Scaffolder Safety Training (IOS)	197	73	13	18
Total	1004	462	94	61

The Chairperson stated that the passing rate for Truss-out Scaffolder Safety Training was low, and more promotional work was needed. He enquired about how the truss-out scaffolding work was supervised. KHY said that the “Mandatory Basic Safety Training Courses (Green Card) Check” pilot scheme could help with the supervision of truss-out scaffolding work.

3.4 2025 Detailed Business Plan, Budget and Key Performance Indicators

TLG briefed Members on the Paper CIC/RMAA/P/006/24 regarding the 2025 Detailed Business Plan, Budget and Key Performance Indicators (KPI).

Members agreed and endorsed the 2025 Detailed Business Plan, Budget and KPI.

3.5 Any Other Business

3.5.1 RMAA Corner Energising Plan

TLG reported to Members regarding the RMAA Corner Energising Plan, which would be divided into three key

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sections: stakeholder engagement plan, worker education and training plan, and RMAA Corner enhancement plan.

Stakeholder engagement plan

Stakeholder	Target	Schedule
Hong Kong Institute of Housing Savills	Enhance the safety and management of the property management sector, organize seminars/workshops on a regular basis.	August 2024
Hong Kong Construction Association	Enhance the safety of the construction industry, manage the briefing of RMAA programmes.	August 2024
Chevalier Group		
Buildings Department	Legislation updates, training programmes and joint promotions.	Q3 2024
GHM Greater Bay Area Institute of Urban Architecture (Hong Kong)	Joint events and cross organization promotions, joint efforts for RMAA education, and strengthen the development in GBA.	Q3-Q4 2024
RECKLI China		
Urban Renewal Authority		

Worker education and training plan

Stakeholder	Target	Schedule
Registered Workers	Organize guided tours to enhance the safety awareness and promote RMAA tools.	August 2024
Registered Workers and Sites	Promote RMAA Corner through Construction Post.	September 2024
Hong Kong Institute of Construction	Include the visit to RMAA Corner in the curriculum of Certificate	Q4 2024

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	Programme in RMAA.	
Registered Specialist Trade Contractors	Promote and enhance the transparency and safety in the industry among S13 Building Maintenance and S14 Interior Fitting-out.	Q4 2024

RMAA Corner enhancement plan

	Target	Scheduled Completion
1	Review feedback and enhance the contents of guided tours	Q3 2024
2	Add a truss-out scaffolding exhibition	Q4 2024
3	Enhance the exhibits in RMAA Corner, enhance the interactive elements in RMAA Corner, and re-design the exhibits/guided tours	Q3 2025

The Chairperson enquired whether the exhibit tools were available for lending. TLG replied that they would discuss with GHM Greater Bay Area Institute of Urban Architecture, the organizer of Quiet Renovation Lab, and explore the feasibility of offering their noise-free tools for lending.

3.5.2 Safety Moment

TLG briefed Members that all CIC Committees were required to add a new Safety Moment item in their meetings starting from July 2024 for delivering CIC’s safety direction to the Committees.

1. Message from CIC Chairman – Life-saving tips
Dynamic risk assessment and onsite briefing must be conducted before works commence. If there are any changes to the onsite environment or work procedures, the works must be suspended immediately.
2. Key safety promotional events
Event 1: CIC Master Class in Safety Leadership

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Culture on 3 September 2024
Event 2: Construction Safety Week 2024 Kick-off Ceremony and Conference on 26 August 2024, and Considerate Contractors Site Award Scheme Presentation Ceremony on 30 August 2024
Event 3: Smart Site Safety System Labelling Scheme Sharing – safety webinar on 21 August 2024

3.5.3 Any Other Business

AHKK mentioned that CIC was training an Artificial Intelligence (AI) Large Language Model on safety aspects with all safety related information for learning to be provided by AI. When someone raised a question on safety, AI could provide an answer. The Secretariat would invite Members to provide safety related questions, and participate in the workshops organized by AI companies in the future.

**The
Secretariat**

3.6 Next Meeting

The next meeting was scheduled for 7 November 2024 (Thursday) at 2:30pm at Board Room, 29/F, Tower 2, Enterprise Square Five (MegaBox), 38 Wang Chiu Road, Kowloon Bay.

All to Note

There being no other business, the meeting was adjourned at 5:00pm.

**CIC Secretariat
August 2024**