

Construction Industry Council

Committee on Repair, Maintenance, Alteration and Addition

Meeting No. 004/24 of the Committee on Repair, Maintenance, Alteration and Addition (Com-RMAA) was held on Thursday, 7 November 2024 at 2:30pm at Board Room, 29/F, Tower 2, Enterprise Square Five (MegaBox), 38 Wang Chiu Road, Kowloon Bay.

Present : Eddie LAM (ELM) Chairperson
Susanne (WHWS) Principal Assistant Secretary
WONG* (Works) 1, Development Bureau
KAN Wai-chi (CKN) Deputy Chief Occupational Safety
Officer (Operations Division)
(Hong Kong and Islands Region),
Labour Department
Fanny TING (FTPY) Senior Engineer / General
Engineering Services / Hong Kong
1, Electrical & Mechanical Services
Department (Representing Joe
LAM)

CHAN Kim- (KKN) Kim- (KKN)
kwong
CHEUNG Wing- (WhC) Wing- (WhC)
ho*
Penny CHUN (PyCn)
Christopher (CCG)
CHUNG
Ellis IP (EIp)
Lewis LAM (LLM)
Louis LEE* (LMHL)
Diana PANG* (DiP)
Daniel PONG (DPG)
Ringo SHEA (RSh)
Alfred TANG (AdT)
Kenneth TANG* (TwL)
YU Kam-hung (KHY)

In Attendance : Alfred CHAN* (AdCn) Chief Assistant Secretary (Works)
6, Development Bureau
Winnie HO* (WHWY) Assistant Secretary (Works Policies
1) 2, Development Bureau
Alex HO (AHKK) Director – Industry Development,
Construction Industry Council
LEE Oi-yen (OYL) Assistant Director – Registration
Services, Construction Industry

			Council
	Timothy LEUNG (TLG)		General Manager – Industry Development, Construction Industry Council
	George AU (GAWY)		Principal – Kwai Chung Campus, Hong Kong Institute of Construction
	Patrick LIN (PLN)		Deputy Principal – Kwai Chung Campus, Hong Kong Institute of Construction
	Eros LAM* (ELLT)		Manager – Management Support, Construction Industry Council
	Robert LAU (WFL)		Manager – Trade Testing, Hong Kong Institute of Construction
	Cliff LIU (CliL)		Manager – Industry Development, Safety, Construction Industry Council
	Nathaniel WOO (NJW)		Manager – Industry Development, Construction Industry Council
	CHAN Kin-piu* (KPCn)		Training Superintendent – Kwai Chung Campus, Hong Kong Institute of Construction
	Chivas CHEUNG (CvC)		Assistant Manager – Industry Development, Construction Industry Council
	Amy LEE (AyLe)		Assistant Manager – Career Support Services, Hong Kong Institute of Construction
	David LEUNG (DdLg)		Assistant Manager – Collaboration Scheme, Construction Industry Council
	Joyce LEUNG (KYLg)		Senior Officer II – Industry Development, Construction Industry Council
	James WONG		Arcadis Hong Kong Limited (Only for Agenda Item 4.4)
Apologies :	Joe LAM (JLm)		Chief Engineer / General Engineering Services, Electrical & Mechanical Services Department
	Tom CHAN (TmC)		
	Patrick HO (PaH)		
	Andrew LEE (ALEE)		
	Julian NG (JNCW)		

* Attended the meeting online via Microsoft Teams

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Prior to commencement of the Meeting, the Chairperson reminded Members to declare any actual or potential conflict of interest with item(s) to be discussed at the meeting. No declaration was received during the meeting.

4.1 Safety Moment

TLG had shown and explained to Members the emergency evacuation route and fire assembly point of the meeting venue.

1. Message from CIC Chairman – Life-saving tips
Dynamic risk assessment and onsite briefing must be conducted before works commence. If there is any changes to the onsite environment or work procedures, the works must be suspended immediately.
2. Key safety promotional events
Event 1: CIC Master Class in Safety Leadership Culture on 8 November 2024
Event 2: Construction Safety Webinar – Safety Culture and Work-above-Ground Safety on 5 November 2024

4.2 Confirmation of Minutes of the Previous Meeting

Members took note of the paper CIC/RMAA/M/003/24 and confirmed the minutes of the Meeting No. 003/24.

4.3 Matters Arising from the Last Meeting

There were no matters arising from the last meeting.

4.4 Progress Update on Sub-committees

The Chairperson invited Mr. James WONG, the representative from Arcadis, to brief Members on the content of the RMAA consultancy study report.

Mr. James WONG briefed Members regarding the amendments made to the content of the consultancy study

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report based on the comments raised in the previous meeting:

1. Definition of Repair, Maintenance, Alteration and Addition (RMAA):
 - a. Including relevant examples to make the definition clearer. New large-scale infrastructural enhancement works were excluded.

2. Market evaluation, including the construction expenditure of the RMAA industry:
 - a. Among the total construction expenditure for RMAA, update the actual construction expenditure of the Private sector and adjust the proportion of the Unknown sector.
 - b. Including the home renovation cost for 450-600 square feet sized units, with the estimated total home renovation expenditure increased accordingly.
 - c. Setting the upper and lower bounds for the estimated future construction expenditure for RMAA.

LMHL pointed out that, according to the Consumer Council report, property management fees in Hong Kong accounted for about 2% of the Gross Domestic Product in 2022, while the construction expenditure for maintenance in property management and building rehabilitation works accounted for about 20% of the total property management fees in Hong Kong. As construction expenditure for new developments was slowing, the construction expenditure on building maintenance and rehabilitation works could serve to reflect the market trend. He enquired whether the expenditure on building maintenance and building rehabilitation works in property management could be found from the Total Construction Expenditure for RMAA chart. Mr. James WONG replied that the figure fell into the sectors of Corporate, Non-Governmental Organizations and Property Development, translating into about HK\$7 billion construction expenditure.

The Chairperson continued to enquire whether the data

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could derive more accurate figures for maintenance works of large-scale housing estates in the future. Mr. James WONG replied that, as the information on construction expenditure was very scattered, Arcadis is unable to come up with an accurate figure after interviewing different associations. However, it was believed that the current figure was the best estimate. If the private market could provide actual figures, it could help cross check with the statistics made by the Census and Statistics Department. The Chairperson suggested the Sub-committee on Standardisation explore the feasibility of data collection in a systematic manner.

AdCn enquired whether excluding the Government's infrastructural enhancement works from the definition of "Repair, Maintenance, Alteration and Addition" (RMAA), as suggested by the consultant, would affect the estimated total construction expenditure for RMAA in the report, which adopted the works data of "Other Than Sites" as provided by the Census and Statistics Department. Mr. James WONG explained that the example supplemented in the definition of "Repair, Maintenance, Alteration and Addition" (RMAA) was meant to give readers a clearer definition of the scope of RMAA works. The Estimated Total Construction Expenditure for RMAA in the report had excluded the construction expenditure for the Government's new infrastructural enhancement works.

AdCn continued to point out that the works of "Other Than Sites" made by the Census and Statistics Department had its own definition. Since the report had directly adopted the data from the Census and Statistics Department as the Estimated Total Construction Expenditure for RMAA, the report should clearly elaborate on the appropriateness of adopting the estimated construction expenditure of "Other Than Sites" made by the Census and Statistics Department as the Estimated Construction Expenditure for RMAA. Mr. James WONG replied that the report would explain the appropriateness of adopting the works' definition in "Other Than Sites" made by the Census and Statistics Department as RMAA works.

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The Chairperson expected the contents of the report to be presented to Council Members at the Council meeting in December.

[The representative from Arcadis Hong Kong Limited left the meeting at this juncture.]

The Chairperson invited the Chairperson of each Sub-committee to brief Members on the Paper CIC/RMAA/P/009/24 regarding the progress update on the Sub-committees.

Sub-committee on Worker Training

AdT briefed Members on the progress update of the Sub-committee on Worker Training.

GAWY briefed Members regarding the full-time Certificate Programmes in RMAA. The Building Construction programme would start a new class on 2 December. The Electrical & Mechanical programme would start a new class on 8 January, depending on the number of applications.

The number of graduates and students from the two Certificate Programmes in RMAA (full-time) and their employment status were as follows:

Programmes	Number of Graduates (as at 15 October)	Number of Students	Number of Applicants (as at 15 October)
Building Construction	191	47	22
Collaborative Training Scheme (Building Construction)	89	51	1
Electrical & Mechanical	62	12	1
Collaborative Training Scheme (Electrical &	66	55	7

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Mechanical)			
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Programmes (as at 30 September)	Number of Employment	Employment Rate
Building Construction	129/191	68%
Collaborative Training Scheme (Building Construction)	N/A	N/A
Electrical & Mechanical	52/62	84%
Collaborative Training Scheme (Electrical & Mechanical)	N/A	N/A

AdT mentioned that the application response for the Electrical & Mechanical programme was lacklustre. He was worried that contractors might fail to recruit appropriate workers when Government departments started to engage relevant graduates in their works. GAWY replied that he would co-ordinate the promotion of the programmes with HKIC's Student Recruitment to attract more applications. RSh echoed that the promotional efforts should be stepped up, and suggested leveraging the Government's contract requirement of engaging graduates in their works as study incentives.

GAWY briefed Members that the total number of participants in the Intermediate Tradesman Collaborative Training Scheme (ITCTS) had reached 261. Among the current students, those taking the RMAA works (Building Construction) and RMAA works (Electrical & Mechanical) were roughly equal. 19% of the students had participated in the works of Architectural Services Department (ArchSD), 68% had participated in the works of the Housing Department, and 25% had participated in private works.

The Chairperson stated that applications for ITCTS had seen a downside. DdLg explained that the Collaboration Scheme department would approve the applications as soon as possible upon receiving them from companies to maintain a short waiting time. Therefore, the number of applicants had reduced remarkably.

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The Chairperson enquired whether there were any graduates who had completed all the part-time modules. PLN replied that students could complete all seven modules in the part-time programme within three years. No students had completed all the modules yet. HKIC had taken the initiative to encourage students to continue taking other modules. As students had personal matters to attend to in the evening, the number of applications had dropped.

The Chairperson said that the crux of the problem should be studied, and we should consider adding more class time to attract students. GAWY replied that he would co-ordinate with Student Recruitment to understand the situation of the students, and consider adding full-day Saturday classes or full-day Christmas holiday classes. In addition, the HKIC Instructors would attend the Recruitment Day in December to give illustrations to the applicants.

AdT reflected that the enrolment for part-time programmes had been below expectations for quite some time. He suggested considering terminating the part-time programmes and re-allocating the resources to other programmes. The Chairperson mentioned that the case could be assessed by HKIC. For graduates who wish to study full-time RMAA programmes in the future, they should be granted exemptions for the respective modules they had completed.

GAWY briefed Members regarding the curriculum of the top-up programmes in RMAA. HKIC proposed to roll out programmes for Building Construction graduates to become Semi-Skilled Painters and Decorators, and for Electrical & Mechanical graduates to become Semi-Skilled Electrical Wireman. It was proposed that the class would be 56 hours for 40 students. AdT suggested reducing the class size and class hours to enhance the attractiveness of the programmes, enabling the graduates to enter the private market as soon as possible. The amendments to the programmes would be discussed at the meeting of the Sub-committee.

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GAWY briefed Members regarding the progress of HKIC's application for the Programme Area Accreditation (PAA). HKIC had submitted its application for PAA, with recognition to be approved by the first quarter of 2025. Upon receiving the PAA recognition, HKIC could develop and operate programmes at Qualifications Framework (QF) Level 3 or below. The Certificate Programme in RMAA (Electrical & Mechanical), a proposed QF Level 2 programme, would become one of the first batch of optimized programmes. The Chairperson enquired why the Certificate Programme in RMAA (Building Construction) was excluded from the first batch of optimized programmes. He opined that it would be more appropriate for both the Electrical & Mechanical programme and the Building Construction programme to receive recognition concurrently. GAWY replied that he would reflect this to the relevant department, and request that both the Building Construction programme and the Electrical & Mechanical programme be included in the first batch of optimized programmes.

NJW briefed Members regarding the status of the Government's works contract in engaging graduates from the RMAA programmes. ArchSD had 4 works in progress, with each contract requiring the engagement of 2 graduates from the Certificate Programme in RMAA (Building Construction) and 1 graduate from the Certificate Programme in RMAA (Electrical & Mechanical). Among the 12 quotas, 8 were still unemployed. The main reasons for the vacancies were that the contractors did not attend the Recruitment Day and that the work locations were too remote from the workers' homes. To assist the contractors in recruiting the graduates as soon as possible, it was planned to organize another Recruitment Day for ArchSD's works in December 2024 or January 2025.

DPG stated that the employment status was unsatisfactory, and enquired whether there was any mismatch. NJW responded that, as there was no recruitment deadline in the contracts, the contractors had

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no urgency to recruit graduates. The Recruitment Day for ArchSD's works aimed to match graduates who had completed the training. It was believed that there was no mismatch. RSh suggested that the most effective recruitment method was for companies to refer their appropriate staff to attend the programmes. He also suggested that priority should be given to companies aiming for corporate training.

AdT suggested that HKIC encourage applicants for the traditional Electrical & Mechanical programmes to consider taking the RMAA programmes – Electrical & Mechanical instead.

NJW briefed Members that the Hospital Authority would award two term contracts for minor works (Kowloon East Cluster and Kowloon Central Cluster) by December 2024. Each contract would include a requirement to recruit 2 graduates from the Certificate Programme in RMAA (Building Construction) for bricklaying, plastering, plumbing, tiling and concrete repairing (spalling concrete), as well as 1 graduate from the Certificate Programme in RMAA (Electrical & Mechanical) for electrical wiring.

The Hong Kong Housing Authority (HKHA) would launch 3 contracts for building minor maintenance works in December 2024, with each contract requiring contractors to recruit 1 graduate from Building Construction. The tender would specify that the Building Construction graduate could assist in bricklaying, plastering, plumbing, tiling, concrete repairing (spalling concrete) and painting. HKHA was studying relevant contracts of the Electrical and Mechanical Services Department (EMSD) as a reference to launch its electrical & mechanical maintenance works contracts.

EMSD started the tendering process for 2 maintenance contracts in September, with the submission deadline in early November. There would also be a contract starting the tendering process in the fourth quarter. EMSD allowed graduates from the Certificate Programme in RMAA (Electrical & Mechanical) to engage in electrical

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wiring, control panel assembly, air conditioning and refrigeration (electrical control), and air conditioning and refrigeration (system control).

The Maintenance Division of the Hong Kong Housing Society (HKHS) was adjusting its internal contract methods. Upon completion, it would continue discussing the contract terms for recruiting graduates from the Certificate Programmes in RMAA. The Sub-committee on Worker Training had also held a meeting with the Property Management Division of HKHS on 19 August, introducing the Certificate Programmes in RMAA and the Collaborative Training Scheme. The Human Resources Department of HKHS had coordinated with the Career Support Services of HKIC, with the latter directly referring graduates to HKHS. HKHS was also considering joining the Recruitment Day scheduled for December.

Another Recruitment Day for property management companies was held at the Labour Department's Construction Industry Recruitment Centre in Kwun Tong on 9 August. A total of 6 property management companies and 29 job seekers participated in 77 interviews during the day. Among them, 14 job seekers were initially selected by the property management companies, with 3 of them finally accepting the offers. The interviewees turned down the offers due to salary, work locations, or no urgent need to work. The next Recruitment Day had been scheduled for 13 December.

The existing works contracts of the Education Bureau (EDB) would expire soon. Meetings would be held with EDB next year to explore the addition of engaging graduates from the RMAA programmes in their works contracts.

Sub-committee on Promotion and Education

EIp briefed Members on the progress update of the Sub-committee on Promotion and Education.

Five Continuing Professional Development (CPD) programmes were completed during the year, including the Introduction to Certificate Programmes in RMAA and

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the Intermediate Tradesman Collaborative Training Scheme (ITCTS), three webinars promoting the Smart Site Safety System (4S) and the Construction Innovation and Technology Fund (CITF), and briefings on RMAA safety and industry figures at the RMAA Corner Opening Ceremony. The remaining CPD programmes would include a webinar on Bamboo Scaffolding Safety, which would be jointly organized with Property Management Services Authority (PMSA) and the Labour Department on 13 November, as well as the Introduction to RMAA Corner scheduled for December, which aimed to introduce the RMAA Corner and exhibits and promote the guided tours at the RMAA Corner.

TLG briefed Members that two promotional videos, each 2 – 3 minutes in length, were under production, featuring the Smart Site Safety System (4S) and the Construction Innovation and Technology Fund (CITF), and the Spalling of Concrete and Mandatory Building Inspection Scheme. The videos would be distributed to the general public in late December.

The CIC Outstanding Contractor Award Presentation Ceremony 2024 concluded successfully on 6 November. A new category for RMAA contractors was added this year. Details of the presentation ceremony and the list of winners were also announced in the newspapers.

The Secretariat invited various organizations to visit the RMAA Corner for promotional purposes, including Hong Kong Construction Association, Hong Kong Institute of Housing, property management companies, and members of the District Council. The Construction Workers Carnival would be held on 1 December. On that day, all the exhibition areas at Zero Carbon Park would be open to the general public and construction workers.

The Chairperson said that it was now very difficult to secure Employees' Compensation Insurance for bamboo scaffolders. He would like to explore how we could help employers secure the insurance for workers. KKC pointed out that as there were relatively few insurers, the annual premium for Employees' Compensation Insurance

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was very expensive. The Task Force on Truss-out Bamboo Scaffolds under the Committee on Construction Safety was now exploring the insurance issue with the Labour Department, Occupational Safety & Health Council and the insurance industry. OYL supplemented that apart from the Truss-out Scaffolder Safety Training Certificates, the Registered Specialist Trade Contractors Scheme (RSTCS) was preparing to include Truss-out Scaffolding as one of its designated trades. In exploring the Employees' Compensation Insurance Residual Scheme, it was found that companies could enjoy premium discounts under the OSH Star Enterprise Scheme by assessing their safety factors and becoming Registered Specialist Trade Contractors. The Chairperson suggested that CIC could leverage innovative technology and study whether there is any method to drop the truss-out bamboo scaffolding.

Sub-committee on Standardisation

CCG briefed Members on the progress update of the Sub-committee on Standardisation.

To assist RMAA graduates to partake in the work requirements of List of Class III Minor Works Items, HKIC revised its enhancement programmes. The number of class hours was reduced from 70 hours to 56 hours. However, the Sub-committee on Standardisation opined that the revised class hours were still too long and would continue discussing the feasibility of further reduction. Since the Buildings Department requires Registered Minor Works Contractors (Individual) to possess four years of relevant work experience, HKIC would continue to identify graduates with working experience and assist them in obtaining registration qualification from the Buildings Department first.

The leaflet on the Code of Practice for Bamboo Scaffolding Safety (Fifth Edition) – Amendments for Truss-out Bamboo Scaffolding was completed. A total of 2,000 leaflets were distributed to the Labour Department, PMSA, Home Affairs Enquiry Centres, Urban Renewal Authority (URA), Federation of Hong Kong Property Management Industry (FHKPMI), Hong Kong

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Association of Property Management Companies Limited and Hong Kong Institute of Housing. The leaflets featuring Working-At-Height and Working-Above-Ground, and Smart Site Safety System for RMAA Works and CITF would be completed by the end of the year. EIp opined that the presentation of the leaflets was easy to understand. He also distributed the leaflets to the frontline staff of FHKPMI.

TLG reported to Members that CIC had expressed concern about the safety of truss-out bamboo scaffolding. CIC was preparing a Safety Reminder for Truss-out Bamboo Scaffolding to guide relevant stakeholders on Best Practices, including the recruitment of competent contractors, advanced notification of truss-out bamboo scaffolding works, personal protective equipment/fall arrest systems, prohibition of unauthorised dismantling of putlogs, and preventive measures under adverse weather. The Reminder would be circulated among Members for comment after the meeting. Following the amendment, the Safety Reminders would be distributed to the general public and the industry in November.

The Labour Department, CIC and PMSA launched various publications and promotions regarding truss-out bamboo scaffolding safety during the year, including Code of Practice, Code of Conduct, leaflets, and promotional videos. Webinars were also organized to enhance the industry's safety awareness.

CCG briefed Members on the leaflets produced by the Sub-committee on Standardisation, which could be categorized into "Management and Knowledge", "Safety (Works)" and "Quality". The Sub-committee on Standardisation planned to complete 3 leaflets next year, and the booklets or leaflets would also cover these three aspects. CCG briefed Members on the proposed themes and potential partner organizations for the 2025 booklets or leaflets. Detailed directions would be discussed at the meeting of the Sub-committee.

The Chairperson suggested that the completed leaflets could be uploaded to the CIC App, and proposed

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producing publications to educate the public about the Minor Works of the Buildings Department.

TLG reported to Members that a meeting was held with URA on 2 October to explore the direction of long-term collaboration. During the meeting, the parties learned more about each other's scope of work, and explored ways to enhance the quality of contractors, educate the owners of three-nil buildings and owners' organizations, conduct outreach work, and introduce the building rehabilitation market to contractors.

Sub-committee on Supervision Matters

KHY briefed Members on the progress update of the Sub-committee on Supervision Matters.

The Sub-committee on Supervision Matters and PMSA proposed a total of six items for collaboration at the regular meeting. Three of them were completed, including the production of a leaflet in collaboration with Labour Department and PMSA, and offering recommendations and assistance to PMSA on the content and certificate samples of "Competent Persons" and "Trained Workmen", and the full body safety harness for amending its "Handling Scaffolding Works" Code of Conduct and relevant Best Practice Guide. Items in progress included the review of the "Green Card Check" pilot scheme, the promotion of Smart Site Safety System for RMAA among property management companies, and the promotion of RMAA Recruitment Day among property management companies.

TLG briefed Members that, to enhance the RMAA safety supervision, the Sub-committee would implement the "Green Card Check" pilot scheme. Under the scheme, property management companies would check the workers' green cards to ensure they were equipped with basic safety training. A meeting was held with Kai Shing Management Services Limited on 16 September to discuss the co-operation proposal. The initial pilot scheme would cover 51 residential buildings, 2 shopping malls and 5 commercial buildings. During the meeting, it was mentioned that the Green Card Check could ensure that

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workers had received basic safety training. In addition, the green card could be used to replace the ID card for registration purposes, offering better personal privacy for workers. LLM echoed that the Green Card was more appropriate for registration purposes under the Personal Data (Privacy) Ordinance.

The Chairperson enquired whether the existing laws required workers to hold Green Cards for engaging in private works. CKN replied that under the Factories and Industrial Undertakings Ordinance, workers were required to hold Green Cards for engaging in construction works, including electrical works and drainage works. The Chairperson stated that if the laws did not require workers to hold Green Cards, the Owners' Corporations or Deed of Mutual Covenant could include such a requirement in their works contracts. KKC said that the Housing Department had a number of contractors on its RMAA Works Contractor list, and suggested that we could promote the "Green Card Check" pilot scheme to the Housing Department.

KHY stated that property management companies were not empowered to ban workers without Green Cards from engaging in construction works in private residential units, and echoed that the Owners' Corporations could establish relevant checking procedures themselves.

The Chairperson suggested that we review whether new safety training certificate programmes could be added for RMAA Works. In addition, a review was in progress to see whether we could make it mandatory for those taking their first Mandatory Basic Safety Training Courses to enrol in courses organized by Construction Industry Council.

TLG reported to Members on the number of participating companies for the Construction Industry Integrity Charter 2.0. It was planned that the experience sharing of Integrity Management Award winners from the CIC Outstanding Contractor Award would help RMAA contractors establish good integrity management practices. The Chairperson suggested providing bribery

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cases in the RMAA industry for educational purposes, and enhancing contractors’ integrity management awareness. TLG replied that the Registered Specialist Trade Contractors Scheme was working with the Independent Commission Against Corruption to offer regular integrity management training to the Registered Specialist Trade Contractors.

The distribution of registered companies that had subscribed to the Construction Industry Integrity Charter 2.0 were as follows:

Distribution of Registered Company (as at September 2024)	Construction Industry Integrity Charter 2.0	
	Number of Companies	Percentage
Specialist Trade Contractor	31	6
Subcontractor	165	32
Specialist Trade Contractor and Subcontractor	110	22
Others	206	40

The distribution of scope of work of companies that had subscribed to the Construction Industry Integrity Charter 2.0 were as follows:

Scope of Work of Company (as at September 2024)	Construction Industry Integrity Charter 2.0	
	Number of Companies	Percentage
Building Maintenance	4	1
Renovation and Fitting-Out Works	20	4
Building Maintenance & Renovation and Fitting-Out Works	23	4
Others	465	91

The application figures for Advanced Level Truss-out

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Scaffolder Safety Training and Intermediate Level Truss-out Scaffolder Safety Training were as follows:

As at 15 October 2024	Number of Applicants	Passing Rate		Number of Waiting
		First Time	Retake	
Advanced Level Truss-out Scaffolder Safety Training (TOS)	851	417	108	73
Intermediate Level Truss-out Scaffolder Safety Training (IOS)	222	84	15	26
Total	1073	501	123	99

WFL said that the industry did not mention scaffolding workers had encountered any problems in taking the Truss-out Scaffolder Safety Training. It was believed that about 900-1,000 scaffolding workers had enrolled in the Truss-out Scaffolder Safety Training at least once. A total of 624 scaffolding workers had received the certificates. The remaining 200-plus scaffolding workers failed to obtain the certificates mainly due to safety issue when erecting the truss-out scaffolds.

4.5 2025 Detailed Business Plan, Budget and Key Performance Indicators

TLG briefed Members regarding the updated 2025 Detailed Business Plan, Budget and Key Performance Indicators.

4.6 2025 Tentative Meeting Schedules

Meeting No.	Date	Time	Venue
001/25	6 February 2025 (Thursday)	2:30pm	Board Room, 29/F,

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002/25	8 May 2025 (Thursday)	2:30 pm	Tower 2, Enterprise Square Five (MegaBox) , 38 Wang Chiu Road, Kowloon Bay
003/25	31 July 2025 (Thursday)	2:30 pm	
004/25	13 November 2025 (Thursday)	2:30 pm	

4.7 Any Other Business

Nil.

4.8 Next Meeting

The next meeting was scheduled for 6 February 2025 (Thursday) at 2:30pm at Board Room, 29/F, Tower 2, Enterprise Square Five (MegaBox), 38 Wang Chiu Road, Kowloon Bay. **All to Note**

There being no other business, the meeting was adjourned at 4:45pm.

**CIC Secretariat
November 2024**