

Construction Industry Council
Construction Industry Training Board

Meeting No. 003/24 of the Construction Industry Training Board (CITB) was held on 8 May 2024 (Wednesday) at 9:30 am at the Star Chamber, 4/F, Kowloon Bay Campus, Hong Kong Institute of Construction, 44 Tai Yip Street, Kowloon Bay, Hong Kong.

Summary Notes of the 3rd Meeting of CITB for 2024:

Agenda Item	Paper	Major Resolutions / Progress Highlights
3.1	CIC/CTB/M/002/24	Confirmation of the Minutes of the Previous Meeting Members confirmed the minutes of the meeting No. 002/24 held on 6 March 2024.
3.2	CIC/CTB/M/002/24	Matters Arising from the Previous Meeting Members took note of the progress of the matters arising from the previous meeting.
3.3	CIC/CTB/P/023/24 (for approval)	Work Report of Smart Site Safety System Programme Development Group and Suggestions on Way Forward Members took note of Paper CIC/CTB/P/023/24 and approved the dissolution of the Programme Development Group upon the expiry of term of office of the Members on 30 June 2024. The two programmes could be handed over to the Safety Training Programme Team for monitoring and reviewing in accordance with the existing Quality Assurance Mechanism of HKIC in the future, and reported to the Programme and Quality Committee.

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3.4 to 3.12	CIC/CTB/P/024/24 to CIC/CTB/P/032/24 (for information)	<p>Summary Report of the 1st Meeting of Hong Kong Institute of Construction Management Board for 2024, Summary Report of the 1st Meeting of Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes for 2024, Summary Report of the 1st Meeting of Sub-committee on Ethnic Minorities in Construction for 2024, Training Figures of Hong Kong Institute of Construction, Report on Estimated Waiting List for Full-time Short Programmes with Proposed Actions for Enhancement, Statistical Data of Construction Industry Council Approved Technical Talents Training Programmes, Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme, Table on Waiting Time and Data for Trade Tests and Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests</p> <p>Members took note of the above summary reports, statistical data and actions for enhancements.</p>
3.13	Any Other Business	<p>Progress Report on Key Performance Indicators (KPI)</p> <p>Members took note of the KPI progress of HKIC and Trade Testing.</p> <p>Audit Report of HKIC Inventory</p> <p>Members noted that the CIC had engaged Ernst & Young Advisory Services Limited (EY) in November 2023 to conduct audit for HKIC inventory management. EY had summarised and recommended 4 areas for enhancement. The management had completed most of the enhancement works and the remaining enhancement works would be completed by the third quarter of 2024.</p> <p>Updates on the Membership of Sub-committees under CITB</p> <p>Members noted that the term of office of some members of the sub-committees under CITB would end</p>

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		<p>on 30 June 2024. The Secretariat was currently inviting nominations from relevant organisations and updating the membership, and would submit a paper to CITB via paper circulation for approval in June 2024.</p> <p>Vote of Thanks to Outgoing Members</p> <p>The Chairperson expressed gratitude on behalf of CITB to the Members Mr. WONG Ping, Prof. Bernard Vincent LIM Wan-fung, Mr. Lawrence NG San-wa who would leave at the expiry of their term of office on 30 June 2024 and Ir Conrad FUNG Kwok-keung who resigned on 21 February 2024 for their support to the work of CITB.</p> <p>“Craftsman Spirit” Sharing Session</p> <p>Mr. Charles HO invited Members to attend “Craftsman Spirit” Sharing Session on 21 May 2024. The guest speaker was the Great Country’s Craftsman Ir LU Jianxin.</p>

Remarks: The above papers discussed by the Construction Industry Training Board can be made available to CIC Members from the CIC Secretariat upon request.