

Construction Industry Council
Construction Industry Training Board

Meeting No. 005/24 of the Construction Industry Training Board (CITB) was held on 11 September 2024 (Wednesday) at 9:30am at the Star Chamber, 4/F, Kowloon Bay Campus, Hong Kong Institute of Construction, 44 Tai Yip Street, Kowloon Bay, Hong Kong.

Summary Notes of the CITB Meeting No. 005/24:

Agenda Item	Paper	Major Resolutions / Progress Highlights
5.1	CIC/CTB/M/004/24	Confirmation of the Minutes of the Previous Meeting Members confirmed the minutes of the meeting No. 004/24 held on 3 July 2024.
5.2	CIC/CTB/M/004/24	Matters Arising from the Previous Meeting Members took note of the progress of the matters arising from the previous meeting.
5.3	CIC/CTB/P/043/24 (for approval)	Utilisation of Training Places under Collaborative Training Schemes for Academic Year 2023/24 and the Proposed Training Targets for Academic Year 2024/25 Members took note of Paper CIC/CTB/P/043/24 and the utilisation of training places under Collaborative Training Schemes for academic year 2023/24, and approved the proposed allocation of 7,400 training places for Collaborative Training Schemes and the training places for relevant training organisations for academic year 2024/25.
5.4	CIC/CTB/P/044/24	Proposed 3-Year Plan from 2024/25 to 2026/27 and Training Places for 2024/25

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	(for approval)	Members took note of Paper CIC/CTB/P/044/24 and approved 4,789 training places for full-time programmes, 70,092 training places for part-time programmes and 7,400 training places for Collaborative Training Schemes and Construction Industry Council Approved Technical Talents Training Programmes.
5.5	CIC/CTB/P/045/24 (for endorsement)	Financial Budget and Detailed Business Plan of Construction Industry Training Board for Year 2025 Members took note of Paper CIC/CTB/P/045/24, and confirmed the financial budget and detailed business plan of CITB for year 2025.
5.6	CIC/CTB/P/046/24 (for approval)	Proposed Enhancement of Subsidy Distribution for Training Organisations of Collaborative Training Scheme (Skills Enhancement Courses) and Mechanism for Reviewing Subsidy Members took note of Paper CIC/CTB/P/046/24, and approved the proposed enhancement of subsidy distribution for training organisations of Collaborative Training Scheme (Skills Enhancement Courses) and mechanism for reviewing subsidy.
5.7	CIC/CTB/P/047/24 (for approval)	Contract Templates and Signing Mechanism with Training Organisations and Collaborative Organisations (Employers) Members took note of Paper CIC/CTB/P/047/24, and approved the contract templates and signing mechanism between the Hong Kong Institute of Construction (HKIC) and the training organisations and collaborative organisations (employers).

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5.8	CIC/CTB/P/048/24 (for endorsement)	Tender Recommendation for the Award of Construction Contract for Reprovision of HKIC Tuen Mun Training Ground to Siu Lam Members took note of Paper CIC/CTB/P/048/24, and endorsed the recommendation proposed by the Tender Assessment Panel. The construction contract for the reprovision of Tuen Mun Training Ground to Siu Lam would be awarded to New Progress Construction Company Limited, which obtained the highest combined assessment score. Relevant expenses had been included in the financial budget for 2024 and 2025.
5.9	CIC/CTB/P/049/24 (for information)	Report on Employers and Graduates' Satisfaction Rate of Collaborative Training Schemes for Academic Year 2022/2023 Members took note of Paper CIC/CTB/P/049/24, and noted that HKIC had conducted a survey on employers' satisfaction with the working performance of graduates from the Collaborative Training Schemes, and graduates' satisfaction with the Collaborative Training Schemes, covering the period from September 2022 to August 2023. Employers' feedback on the working performance of graduates was very positive, with the overall score of satisfactory/very satisfactory reaching 99%. Meanwhile, graduates' feedback on the Collaborative Training Schemes was positive, with the score of satisfactory/very satisfactory reaching 96%.
5.10 to 5.18	CIC/CTB/P/050/24 to CIC/CTB/P/058/24 (for information)	Summary Report of the 3rd Meeting of Hong Kong Institute of Construction Management Board for 2024, Summary Report of the 3rd Meeting of Sub-committee on Construction Industry Council Approved Technical Talents Training Programmes and Collaborative Training Schemes for 2024, Summary Report of the 1st Meeting of Sub-committee on Trade Testing for 2024, Training Figures of Hong Kong Institute of Construction, Table on Estimated Waiting Time for Full-time Short Courses with Proposed Actions for Enhancement, Statistical

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		<p>Data of Construction Industry Council Approved Technical Talents Training Programmes and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme, Table on Waiting Time and Data for Trade Tests, and Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests.</p> <p>Members took note of the above summary reports, statistical data and actions for enhancement as discussed.</p>
5.19	Any Other Business	<p>Progress Report on Key Performance Indicators (KPI)</p> <p>Members took note of the KPI progress for HKIC and Trade Testing.</p> <p>Audit Report of School of Professional Development in Construction</p> <p>Members took note that CIC had engaged Ernst & Young (EY) to conduct audit for the training programmes, student recruitment, student evaluation and resource utilisation of School of Professional Development in Construction (SPDC) for the period between 1 January and 31 December 2023. EY recommended three items for enhancement. The Management had completed most of the enhancement works, with the remaining item to be completed by the third quarter of 2025.</p>

Remarks: The above papers discussed at the meeting of Construction Industry Training Board could be made available to Council Members from the CIC Secretariat upon request.