

# Personal Information Collection Statement

## 1. Collection of Personal Data

- a. The information you provide to the Construction Industry Council, its affiliates, and / or its subsidiaries, including, but not limited to, the Hong Kong Institute of Construction and Zero Carbon Building, Construction Sector Imported Labour Quarters Limited (collectively, the “CIC”), including any personal data as defined in the Personal Data (Privacy) Ordinance (Cap.486), will be used solely for purposes related to the activities of the CIC. The activity and the required personal data are detailed in the invitation letter.
- b. Whether or not you provide your personal data to the CIC is voluntary. However, where you are providing information for the purpose of an application, it is necessary that you supply the CIC with complete information as specified on the application form. Otherwise, the CIC may be unable to process or consider your application. If you are under the age of 18, you should consult your parent or guardian before providing any personal data to us.
- c. You are entitled to request access to and correction of any errors in your personal data. If you wish to do so, please write to Organising Committee, Construction Industry Council, 38/F COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon by [innoaward@cic.hk](mailto:innoaward@cic.hk) / 2100 9000. Should you have any enquiries about our PICS and related practices, please contact us at the above address or via [enquiry@cic.hk](mailto:enquiry@cic.hk). For more information about the CIC’s policies on privacy and personal data protection, you can access our Privacy Policy Statement at [https://www.cic.hk/eng/main/privacy\\_policy\\_statement](https://www.cic.hk/eng/main/privacy_policy_statement).

## 2. Purposes of Collection

Your personal data will be kept confidential and may be used by the CIC for the following purposes:

- a. Facilitating communication with you as the applicant for CIC Innovation Award 2025;
- b. Performing and exercising functions and powers of the CIC under relevant legislation, rules and sub-legislation, including but not limited to the Construction Industry Council Ordinance (Cap. 587) and Construction Workers Registration Ordinance (Cap. 583);

- c. Establishing, exercising and defending the CIC's legal rights, and complying with the CIC's legal and regulatory obligations (including anti-money laundering obligations, complying with orders by courts or regulators, etc.);
- d. Managing access to the CIC's premises and for security purposes;
- e. Preventing and responding to actual or potential security threats, fraud or illegal activities;
- f. Handling complaints or enquiries;
- g. Performing analysis and conducting research and surveys;
- h. Performing audits and compliance reviews to ensure compliance with the applicable CIC's policies and procedures, regulations and law;
- i. Other purposes related or incidental to the conduct of the CIC's activities; and
- j. Any other purposes that you may consent to from time to time.

### 3. Disclosure and Transfer of Personal Data

3.1 The CIC may disclose or transfer your personal data for the purposes as stated in paragraph 2 to third parties, including but not limited to the following:

- a. Any or all of the CIC's affiliates and/or subsidiaries;
- b. Any third party service providers, contractors/sub-contractors that, on behalf of the CIC, operate or maintain membership, event registration, tour booking, researches and/or analysis, or carry out back-end services, administrative services, verification services, cloud services or information technology services, or provide necessary support or services to the CIC to enable us to provide our services, including any insurance, banking or third party payment gateways services used by the CIC, and any other entities that discharge contractual obligations on our behalf;
- c. Any of the CIC's professional advisors, including but not limited to lawyers, accountants and auditors; or
- d. Any party that owes a duty of confidentiality to the CIC.

3.2 We may disclose and transfer your personal data in accordance with any legal or regulatory requirements or any court order applicable to the CIC.