

To Construction Industry Council 38/F, COS Centre 56 Tsun Yip Street Kwun Tong Kowloon

Notice of Appeal

I,	, (Full Name) HK ID Card No.
* Registration Application No.	/Registration No.:
Correspondence Address:	
-	
Residential Phone No.: Other Contact Phone No.:	

hereby appeal against the decision of the Registrar made under section 51(7)(b) of the Construction Workers Registration Ordinance, of which I have been duly notified in writing on ______ (date). That decision pertains the *confirmation / variation / substitution of the decision made by the Registrar under section *43(1), 44(1) or 49(1) and for which I had applied for a review (*Please delete as appropriate). I now serve a "Notice of Appeal" stating the substance of the matter and reason(s) for appeal.

Substance of the matter:

I submit in respect of the above "Notice of Appeal" a total of nego(s) of supplements	I submit in respect of the above "Notice of Appeal" a total of	page(s) of supplementa

information.

<u>Remarks :</u>

- 1. Please attach a copy of the written notification issued by the Registrar on the subject of appeal.
- 2. Wherever applicable, please provide any supplementary documents or information related to the appeal.

Declaration of Appeal Applicant

- 1. I declare that all the information given and documents furnished by me in this "Notice of Appeal" are, to the best of my knowledge, true and correct. I understand that giving false information or making false statements knowingly or willfully is an offence under the law and may result in the appeal application being rejected. I may also be liable to prosecution.
- 2. I hereby authorize the Construction Industry Council to verify my qualifications and to obtain information about my qualifications from the issuing organizations concerned.

Points to Note:

- 1. If you furnish any false information or make any false statement, your request for appeal may be rejected and you may be liable to prosecution.
- 2. This "Notice of Appeal" should be submitted to the Construction Industry Council within 2 weeks after the Registrar has notified you in writing of the decision made under Section 51(7)(b) of the Construction Workers Registration Ordinance.
- 3. The prescribed fee payable in respect of a "Notice of Appeal" is HK\$30. Payment can be made by cash (in case that the "Notice of Appeal" is submitted in person) or by crossed cheque payable to the "Construction Industry Council". All fees paid are not refundable, regardless of whether the appeal is successful, unsuccessful or withdrawn.
- **4.** The duly completed "Notice of Appeal" and the prescribed fee should be submitted in person or by post to the Construction Industry Council at 38/F, COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon.
- 5. In case that the space provided in the "Notice of Appeal" is insufficient, please write on separate sheet(s), attach all the sheets to the Notice and specify therein.

1. <u>Collection of Personal Data</u>

- 1.1. The information you provide to the Construction Industry Council, its affiliates, and / or its subsidiaries, including, but not limited to, the Hong Kong Institute of Construction and Zero Carbon Building, Construction Sector Imported Labour Quarters Limited (collectively, the "CIC"), including any personal data as defined in the Personal Data (Privacy) Ordinance (Cap.486), will be used solely for purposes related to the activities of the CIC. The activity and the required personal data are detailed in the application form.
- 1.2. Whether or not you provide your personal data to the CIC is voluntary. However, where you are providing information for the purpose of an application, it is necessary that you supply the CIC with complete information as specified on the application form. Otherwise, the CIC may be unable to process or consider your application. If you are under the age of 18, you should consult your parent or guardian before providing any personal data to us.
- 1.3. You are entitled to request access to and correction of any errors in your personal data. If you wish to do so, please write to Assistant Director - Registration Services (Data Access Request), Construction Industry Council, 38/F COS Centre, 56 Tsun Yip Street, Kwun Tong, Kowloon. Should you have any enquiries about our PICS and related practices, please contact Assistant Director – Registration Services at the above address or via enquiry@cic.hk. For more information about the CIC's policies on privacy and data protection, you our Privacy Policy Statement personal can access at https://www.cic.hk/eng/main/privacy_policy_statement.
- 2. Purposes of Collection

Your personal data will be kept confidential and may be used by the CIC for the following purposes:

- a. Processing your application and the related matters;
- b. Facilitating communication with you;
- c. Performing and exercising functions and powers of the CIC under relevant legislation, rules and sublegislation, including but not limited to the Construction Industry Council Ordinance (Cap. 587) and Construction Workers Registration Ordinance (Cap. 583);
- d. Establishing, exercising and defending the CIC's legal rights, and complying with the CIC's legal and regulatory obligations (including anti-money laundering obligations, complying with orders by courts or regulators, etc.);
- e. Managing access to the CIC's premises and for security purposes;
- f. Preventing and responding to actual or potential security threats, fraud or illegal activities;
- g. Handling complaints or enquiries;
- h. Performing analysis and conducting research and surveys;
- i. Performing audits and compliance reviews to ensure compliance with the applicable CIC's policies and procedures, regulations and law;
- j. Other purposes related or incidental to the conduct of the CIC's activities; and
- k. Any other purposes that you may consent to from time to time.

3. Disclosure and Transfer of Personal Data

3.1 The CIC may disclose or transfer your personal data for the purposes as stated in paragraph 2 to third parties, including but not limited to the following:

- a. Any or all of the CIC's affiliates and/or subsidiaries listed in 1.1 above;
- b. Any third party service providers, contractors/sub-contractors that, on behalf of the CIC, operate or maintain membership, event registration, tour booking, researches and/or analysis, or carry out back-end services, administrative services, verification services, cloud services or information technology services, or provide necessary support or services to the CIC to enable us to provide our services, including any insurance, banking or third party payment gateways services used by the CIC, and any other entities that discharge contractual obligations on our behalf; or
- c. Any of the CIC's professional advisors, including but not limited to lawyers, accountants and auditors.

3.2 We may disclose and transfer your personal data in accordance with any legal or regulatory requirements or any court order applicable to the CIC.

- 4. Use of Personal Data Related to Direct Marketing
- To keep you informed of CIC activities and developments in the construction industry which may be of interest, the CIC would like to use your personal data, including your name, phone number, correspondence and email address, to update you in relation to CIC training courses, trade testing, registration, events and other aspects of its work and developments in the construction industry.
- You are free to decide whether you wish to receive such information. If you choose not to receive information on the above, please put a tick in the box below. You may make any subsequent changes on your choice of receiving promotional materials by writing to us.
 - I do not wish to receive any promotional information from the CIC in relation to its activities or developments in the construction industry.

□ I confirm that I have carefully read, understood and agreed to the above Declaration, Personal Information Collection Statement, including the use of my personal data in direct marketing unless where I indicate otherwise.

Last updated on [2 July 2024]

Signature of Applicant : _____ Date : _____