

**Construction Industry Council
Term Contract for Provision of SMS Sending Services for
Construction Industry Council
(Re-tender)**

Please cut off the following labels and affix on the envelopes for the tender submission.

“Confidential”

**Fee
Proposal**

**Construction Industry Council (CIC)
The Tender Box
G/F, Hong Kong Institute of Construction –
Kowloon Bay Campus, 44 Tai Yip Street,
Kowloon Bay, Kowloon, Hong Kong**

TENDER

**Tender Ref. No. : (414) in P/AE/PUR/TDTC
Tender Title : Term Contract for
Provision of SMS Sending Services for
Construction Industry Council
(Re-tender)**

Name of Tenderer: _____

Closing Time and Date: 12:00 noon on 3 October 2025

Schedule of Rates

Tender Ref. No.: (414) in P/AE/PUR/TDTC
 [Tender in respect of the Provision SMS Sending Services for Construction Industry Council (Re-tender)]

Initial Contract Period: Duration of THREE (3) years upon written confirmation issued by the CIC for project commencement tentatively on 01 December 2025 (36-month contract)

1. Schedules for Mandatory Services during Initial Contract Period

(For details, please refer to Attachment 3 – Assignment Brief)

1.1. Schedule for Mandatory Services – SMS Sending Services (tentatively from 01 December 2025 to 30 November 2028)

Item	Description of Goods / Services	Provisional Quantity # (a)	Unit Rate including Delivery Charges in HK\$ ^ (b)	Total Amount including Delivery Charges in HK\$ (c) = (a)*(b)
Provision of SMS Sending Services for the Construction Industry Council				
a.	Local SMS sending services (specific Sender ID with #)	11,600,000 SMS		
b.	Local MMS sending services (specific Sender ID with #)	159,000 MMS		
c.	Overseas SMS sending services to China	241,000 SMS		
d.	API communication setup and testing	1 Job		
Total Amount for Mandatory Services in HK\$ (Schedule 1.1):				

Note:

- # The provisional quantity is the CIC's best estimation. Actual requirements will be confirmed on an as-and-when-required basis. The CIC does not commit to order any item / provisional quantity. The unit rate shall remain fixed throughout the Contract Period after award of Contract and upon issuance of Delivery Order (DO).
- ^ The unit rate and the total value must be restricted to two decimal places.
- The unit rate for the above shall include the delivery charge for single delivery.
- The Contract Period is initially for a fixed term period of THREE (3) year commencing from the date as described in the Assignment Brief and is renewable for another THREE (3) year upon expiry of the initial Contract Period. Renewal of contract shall be subject to agreement between CIC and the Contractor.
- The CIC reserves the right to terminate the contract by written notice not less than ONE (1) month before the end of this contract period.

2. Schedules for Optional Services during the Initial Service Period

(For details, please refer to Attachment 3 – Assignment Brief)

2.1. Schedule for Optional Services (tentatively from 01 December 2025 – 30 November 2028)

Item	Description of Goods / Services	Unit	Provisional Quantity #	Unit Rate including Delivery Charges in HK\$ ^	Total Amount in HK\$
Optional Services (Upon request by the CIC)					
Provision of SMS Sending Services for the Construction Industry Council					
a.	Value-added service -- API development (Details shall refer to Section 3.2.10 of the Assignment Brief)	Man-day	1		*Rate Only
b.	Overseas SMS sending services to Macau	SMS	1		*Rate Only
c.	Overseas SMS sending services to Taiwan	SMS	1		*Rate Only
d.	Overseas SMS sending services to countries other than China, Macau and Taiwan	SMS	1		*Rate Only
e.	Overseas MMS sending services to China	MMS	1		*Rate Only
f.	Overseas MMS sending services to Macau	MMS	1		*Rate Only
g.	Overseas MMS sending services to Taiwan	MMS	1		*Rate Only
h.	Overseas MMS sending services to countries other than China, Macau and Taiwan	MMS	1		*Rate Only

Note:

- 1) # The provisional quantity is the CIC's best estimation. Actual requirements will be confirmed on an as-and-when-required basis. The CIC does not commit to order any item / provisional quantity. The unit rate shall remain fixed throughout the Contract Period after award of Contract and upon issuance of Delivery Order (DO).
- 2) ^ The unit rate and the total value must be restricted to two decimal places.
- 3) The unit rate for the above shall include the delivery charge for single delivery.
- 4) * Rate-only Items and actual requirements will be confirmed on an as-required basis and the CIC has no commitment on the quantity ordered. The unit rate shall remain fixed throughout the Contract Period after award of Contract and upon issuance of Delivery Order (DO).

3. Schedules for Optional Services – For Contract Renewal (THREE (3) years upon expiry of the Initial Contract Period)

(For details, please refer to Attachment 3 – Assignment Brief)

3.1. Schedule for Optional Services – SMS Sending Services (tentatively from 01 December 2028 – 30 November 2031)

Item	Description of Goods / Services	Provisional Quantity # (a)	Unit Rate including Delivery Charges in HK\$ ^ (b)	Total Amount including Delivery Charges in HK\$ (c) = (a)*(b)
Optional Items (Upon request by the CIC) Provision of SMS Sending Services for the Construction Industry Council (Renewal Contract Period: Tentatively from 01 December 2028 – 30 November 2031)				
a.	Local SMS sending services (specific Sender ID with #)	11,600,000 SMS		*Rate Only
b.	Local MMS sending services (specific Sender ID with #)	159,000 MMS		*Rate Only
c.	Overseas SMS sending services to China	241,000 SMS		*Rate Only
d.	Overseas SMS sending services to Macau	1 SMS		*Rate Only
e.	Overseas SMS sending services to Taiwan	1 SMS		*Rate Only
f.	Overseas SMS sending services to countries other than China, Macau and Taiwan	1 SMS		*Rate Only
g.	Overseas MMS sending services to China	1 MMS		*Rate Only
h.	Overseas MMS sending services to Macau	1 MMS		*Rate Only
i.	Overseas MMS sending services to Taiwan	1 MMS		*Rate Only
j.	Overseas MMS sending services to countries other than China, Macau and Taiwan	1 MMS		*Rate Only
k.	Value-added service -- API development (Details shall refer to Section 3.2.10 of the Assignment Brief)	1 Manday		*Rate Only

Note:

- #The provisional quantity is the CIC's best estimation. Actual requirements will be confirmed on an as-and-when-required basis. The CIC does not commit to order any item / provisional quantity. The unit rate shall remain fixed throughout the Renewed Contract Period after award of Contract and upon issuance of Delivery Order (DO).
- ^ The unit rate and the total value must be restricted to two decimal places.
- The unit rate for the above shall include the delivery charge for single delivery.
- * Rate-only Items and actual requirements will be confirmed on an as-required basis and the CIC has no commitment on the quantity ordered. The unit rate shall remain fixed throughout the Renewed Contract Period after award of Contract and upon issuance of Delivery Order (DO).
- The Contract Period is initially for a fixed term period of THREE (3) year commencing from the date as described in the Assignment Brief and is renewable for another THREE (3) year upon expiry of the initial Contract Period. Renewal of contract shall be subject to agreement between CIC and the Contractor.
- The CIC reserves the right to terminate the contract by written notice not less than ONE (1) month before the end of this contract period.

Remarks:

1. The CIC aims to engage the Contractor which is able to provide services in regard to Provision of SMS Sending Services for Construction Industry Council. **Schedule of Rates containing mandatory items without offers may NOT be considered by the CIC.**
2. The Schedule of Rates shall be in sufficient details to indicate the breakdown of the works. Failure to submit the Schedule of Rates may cause his tender not to be considered by the CIC.
3. Upon award of the Contract, the Schedule of Rates shall be deemed to be the Contractor's Schedules and will be regarded as firm and will not be subject to remeasurement or adjustment whatsoever otherwise than in accordance with the expressed provisions of the terms of the Contract.
4. The tenderer's unit rate for the items contained in the Schedule of Rates shall be deemed to include cost of all related overheads, all necessary labour and supervision, tools and equipment, transportation of labour and equipment, protective and safety measures, all necessary insurances howsoever arising which are necessary for execution and completion of the requested Services under each Delivery Order (DO) to the CIC's satisfaction in compliance with the terms of Contract.
5. Should the Contractor for any reason whatsoever be in doubt as to the precise meaning of any item or description, he must inform the CIC in order that correct meaning may be decided before the date for submission of tender.
6. If so required by the CIC and/or its representative, the Contractor shall submit further breakdown of the Schedule of Rates showing the build-up of any 'lump sums' included in the Schedule of Rates.
7. Actual consumptions during the (Initial and/or Renewed) Service Period may vary and there are no limitations and commitment on the quantities to be ordered. The Services shall be delivered in batches based on CIC's needs. The Contractor acknowledges and agrees that the unit rates as submitted in the Schedule of Rates shall remain the same in the event that only one or some items are requested in respective Delivery Order, and the CIC will not offer any compensation in view of consumption / quantity deviations.
8. Attention is drawn to the Contractor that unit rates/cost breakdown (including all optional items) should be given to each item mentioned above. In case of cost item(s) which is/ are found missing or lumped together, the CIC reserves all right to estimate the missing/ lumped together cost item(s) without further notice to the Contractors. Contractors are not entitled to claim for any loss or expenses due to ignorance of this clause.
9. Offers must be submitted in Hong Kong Dollars. OFFERS SUBMITTED IN OTHER CURRENCIES SHALL NOT BE CONSIDERED.

Additional Remarks:

- (a) The product/service quantities listed above represent the best estimation from the CIC based on the historical procurement volumes. The provisional quantities are intended for reference only. Actual consumptions may vary and there are no limitations and commitment on the quantities ordered. The unit prices as submitted above by the Contractor may not be altered, nor will the CIC give any additional compensation in view of quantity deviations. The Contractor is required to make its delivery in batches in accordance with the Delivery Order based on the CIC's needs.

Company
Name : _____

Company
Seal : _____

Valid Signatory:

(Name of Signatory: _____)

Date: _____