

**Construction Industry Council**  
**Construction Industry Training Board**

Meeting No. 002/23 of Construction Industry Training Board (CITB) was held on 8 March 2023 (Wednesday) at 9:30 am at the Star Chamber, 4/F, Kowloon Bay Campus, HKIC, 44 Tai Yip Street, Kowloon Bay, Kowloon, Hong Kong.

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Summary Notes of the CITB Meeting No. 002/23:

<b>Agenda Item</b>	<b>Paper</b>	<b>Major Resolutions/Progress Highlights</b>
2.1	CIC/CTB/M/001/23	<b>Confirmation of the Minutes on the Previous Meeting</b> Members confirmed the minutes of the 1 <sup>st</sup> meeting held on 11 January 2023.
2.2	CIC/CTB/M/001/23	<b>Matters Arising from the Previous Meeting</b> Members took note of the progress of the matters arising from the previous meeting.
2.3	CIC/CTB/P/012/23 (for approval)	<b>Suggestion on Training Allowance for Full-time Courses for Academic Year 2023/24</b> Members took note of Paper CIC/CTB/P/012/23, and noted that the amount of allowance provided by other training institutes had not been adjusted in recent years and the year-on-year percentage change of consumer price index. Members approved the suggestion that the training allowance for full-time courses for academic year 2023/24 would remain unchanged.

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2.4	CIC/CTB/P/013/23 (for approval)	<p><b>Composition and Appointment of Smart Site Safety System Programme Development Group</b></p> <p>Members took note of Paper CIC/CTB/P/013/23, and approved the establishment, composition and terms of reference of Smart Site Safety System Programme Development Group (details as set out at <b>Annex A</b>), with a term from 10 March 2023 to 30 June 2024. Subject to the smooth operation of the programmes, the management would make suggestions on the relevant work arrangement.</p>
2.5	CIC/CTB/P/014/23 (for approval)	<p><b>Review on Site Trainer Subsidy and Bonus for Employers of Construction Industry Council Approved Technical Talents Training Programmes (CIC Apprenticeship Scheme)</b></p> <p>Members took note of Paper CIC/CTB/P/014/23, and approved the following suggestions:</p> <ul style="list-style-type: none"><li>(a) arrangements of CIC Apprenticeship Scheme without site trainer subsidy would remain unchanged;</li><li>(b) addition of bonus for employers of CIC Apprenticeship Scheme and employers could be awarded HK\$10,000 for successful training of each skilled worker;</li><li>(c) the enhancement measures were applicable to the employers who successfully trained up qualified students on or after 1 May 2023;</li><li>(d) the above-mentioned addition of bonus for employers would last for two years and be reviewed afterwards; and</li></ul>

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		(e) the annual expenditure for the bonus for employers would be reserved in the mid-year budget review and annual budget.
2.6	CIC/CTB/P/015/23 (for approval)	<p><b>Proposal on Subsidising “VTC Diploma of Vocational Education” in Years 2023/2024 to 2025/2026 and Referral of Advanced Diploma Graduates to Earn and Learn Scheme</b></p> <p>Members took note of Paper CIC/CTB/P/015/23, and approved the following suggestions on subsidising Diploma of Vocational Education and relevant financial expenditure:</p> <p>(a) the programmes of Vocational Training Council (VTC) which duplicated with those of Hong Kong Institute of Construction (HKIC), including Diploma of Vocational Education (Electrical Engineering) and Diploma of Vocational Education (Mechanical Engineering) would no longer be subsidised;</p> <p>(b) the Advanced Diploma and Professional Diploma in Construction for Specialist Trades of HKIC had been recognised by the Qualifications Framework. Graduates could pursue further studies for degree programmes and employment directly. Therefore, the Advanced Diploma programmes proposed by VTC this year would not be subsidised;</p> <p>(c) subsidies for the programmes that did not overlap with those of HKIC, including Lift and Escalator Mechanic, Refrigeration, Air-Conditioning and Ventilation, Computer and Electronic Engineering and Gas Services Engineering, would be continued. As HKIC had no planning to allocate resources for commencing the training of the relevant trades in the coming years, the 3-year subsidising period (years 2023/24 to 2025/26) proposed by the VTC were regarded appropriate and the relevant arrangements also reduced</p>

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		<p>administrative work;</p> <p>(d) the last batch (September 2021 entry) of graduates of the Advanced Diploma programmes (graduated in 2023), which were not recognised by the Qualifications Framework, would be referred to join the Earn and Learn Scheme; and</p> <p>(e) the number of subsidised training places in the three years from 2023/24 to 2025/26 was 1,305 and the total amount of subsidies was HK\$40,194,000 (HK\$30,800 x 435 places each year x 3 years). The estimated expenditure would be spent over 5 years from 2023 to 2027; and</p> <p>(f) The Executive Director would sign the agreements on behalf of CIC.</p>
2.7 to 2.15	CIC/CTB/P/016/23 to CIC/CTB/P/024/23 (for information)	<p><b>Summary Report of the 6<sup>th</sup> Meeting in 2022 and 1<sup>st</sup> Meeting in 2023 of the Hong Kong Institute of Construction Management Board, Summary Report of the 8<sup>th</sup> Meeting in 2022 and 1<sup>st</sup> Meeting in 2023 of Sub-committee on Trade Testing, Summary Report of the 3<sup>rd</sup> Meeting of Sub-committee on Ethnic Minorities in Construction in 2022, Training Figures of Hong Kong Institute of Construction, Table on Estimated Waiting Time for Full-time Short Courses with Proposed Actions for Enhancement, Statistical Data and Progress Report of Construction Industry Council Approved Technical Talents Training Programmes, Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme, Table on Waiting Time and Data for Trade Tests with Proposed Actions for Enhancement and Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests with Proposed Actions for Enhancement</b></p>

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		Members took note of the above summary reports, statistical data and actions for enhancements.
2.16	Any Other Business	<p><b>Progress Report on Key Performance Indicators (KPI)</b></p> <p>Members took note of the progress on KPI of HKIC and Trade Testing.</p> <p><b>Foundation Certificate in Construction Safety (two-day Green Card Course)</b></p> <p>A Member opined that the two-day Green Card Course of HKIC was too long, and worried that it would be a burden to workers and might provoke a strong reaction among the workers. The Chairperson responded that the two-day Green Card Course could help increase the safety awareness of the workers, support from employers and the government was required to encourage workers to enroll. The coordination between various parties was required for the implementation of the two-day Green Card Course, policies should also be tied in with the Course. The Executive Director expressed that the two-day Green Card Course had been recognised by the Labour Department (LD). There were different elements involved in site safety and the Green Card Course was the threshold for the sites, therefore, it was particularly important to increase the safety awareness of the workers. The LD representative stated that LD was reviewing the content and class hours of the Green Card Course.</p>

*Remarks: The mentioned papers discussed at the Construction Industry Training Board and the full meeting minutes could be made available to Council Members from the CIC Secretariat upon request.*

**Smart Site Safety System Programme Development Group**

**Terms of Reference**

1. To make suggestions on the development and planning of the Smart Site Safety System Programmes; and
2. To monitor and conduct reviews after the commencement of the Programmes.

**Membership List**

**Chairperson**

Ir Conrad FUNG	Member of Construction Industry Training Board
Kwok-keung	Member of Hong Kong Institute of Construction Management Board
	Chairperson of Sub-committee on Trade Testing

**Members**

Mr. Charles POON	Main contractor
Mr. Chris CHEUNG	Main contractor
Mr. Andy WONG	Main contractor
Mr. Hugo CHEUK	Information technology and digitalization professional
Mr. Terence LUI	Information technology and digitalization professional
Mr. MAK Tak-shing	Representative of Architectural Services Department
Ms. Rebecca CHOI (or her representative)	Representative of Hong Kong Institute of Construction