

Construction Industry Council
Construction Industry Training Board

Meeting No. 005/22 of Construction Industry Training Board (CITB) was held on 14 September 2022 (Wednesday) at 9:30 am at the Board Room, 29/F, Tower 2, Enterprise Square Five, 38 Wang Chiu Road, Kowloon Bay, Kowloon.

Summary Notes of the CITB Meeting No. 005/22:

Agenda Item	Paper	Major Resolutions/Progress Highlights
5.1	CIC/CTB/M/004/22	Confirmation of the Minutes on the Previous Meeting Members confirmed the minutes of the 4th meeting held on 6 July 2022.
5.2	CIC/CTB/M/004/22	Matters Arising from the Previous Meeting Members took note that there were no matters arising from the previous meeting.
5.3	CIC/CTB/P/050/22 (for endorsement)	Detailed Business Plan and Financial Budget of CITB for Year 2023 Members took note of paper CIC/CTB/P/050/22, and the CITB business plan for 2023, actual income and expenditure in 2021, the budget for 2022, the forecast for 2022, the actual expenditure from January to June in 2022 versus the budget for 2022, the budget for 2023 as well as the key projects and capital expenditure that might have greater impact on the budget. Members endorsed the detailed business plan and financial budget of CITB for 2023.
5.4	CIC/CTB/P/051/22 (for approval)	Report and Suggestions of Task Force on HKIC's Staffing Policy Members took note of paper CIC/CTB/P/051/22 and approved the report of Task Force on HKIC's

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		Staffing Policy. In response to the suggestions of the audit report prepared by Ernst & Young, the Task Force had completed the following tasks, including planning teaching hours, developing manpower policies and training places, providing training for teaching staff in different aspects to ensure the quality of the team so as to meet the teaching needs of new technology. Members also noted that the terms of the Task Force had ended on 30 June 2022. The management staff would follow up on the manpower needs of administrative personnel subsequently, and would report to Hong Kong Institute of Construction Management Board by end of 2022.
5.5	CIC/CTB/P/052/22 (for approval)	Suggestions on Subsidy for Administrative Fee of Intermediate Tradesman Collaborative Training Scheme Members took note of paper CIC/CTB/P/052/22, and approved to collaborate with the Hong Kong Construction Sub-contractors Association (HKCSA) and Registered Specialist Trade Contractors Federation (RSTCF) to organise recruitment events and co-ordinate training. CIC would subsidise the administrative expense incurred from related work by HKCSA and RSTCF, with a basic administrative fee of HK\$35,000 per month. HKCSA and RSTCF started assisting in organising recruitment events and coordinating administrative work of training from June 2022 and May 2022 respectively. Therefore, CIC was required to pay the administrative expense from the above-mentioned time (with a cap of 1 year). In addition, organisations of the industry (excluding those on a company-basis) would be rewarded HK\$300 for successful recruitment of each student for participation in Intermediate Tradesman Collaborative Training Scheme, with no upper limit for the places. The above recruitment events and training mode would operate for one year. As the 2022 Financial Budget was sufficient to cover the administrative expense of the associations, and the administrative expense of the associations for 2023 was also included in the financial budget of the corresponding year, no additional funding was required.

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5.6 to 5.13	CIC/CTB/P/053/22 to CIC/CTB/P/060/22 (for information)	<p>Summary Report of the 3rd and 4th Meeting of the Hong Kong Institute of Construction Management Board in 2022, Summary Report of the 3rd Meeting of Sub-committee on Trade Testing in 2022, Summary Report of the 1st Meeting of Sub-committee on Ethnic Minorities in Construction in 2022, Table on Estimated Waiting Time for Full-time Short Courses with Proposed Actions for Enhancement, Table on Waiting Time and Data for Trade Tests with Proposed Actions for Enhancement, Table on Waiting Time for Plant and Machinery Operation Certification Courses cum Tests with Proposed Actions for Enhancement, Statistical Data, Progress Report and Proposed Actions for Enhancement of Construction Industry Council Approved Technical Talents Training Programmes and Statistical Data of Advanced Construction Manpower Training Scheme – Pilot Scheme with Proposed Actions for Enhancement</p> <p>Members took note of the above summary reports, tables on waiting time, statistical data and actions for enhancement.</p>
5.14	Any Other Business	<p>Addition of Members to Trade Advisory Panels</p> <p>Members approved to invite Hong Kong Construction Industry Registered Specialist Trade Union Federation to nominate representatives to join the 18 Trade Advisory Panels with vacancies.</p> <p>Development Blueprint for Manpower Training of the Construction Industry</p> <p>Members took note of the development blueprint for manpower training of the construction industry. It was hoped that HKIC could become the leading construction training academy in Asia within 3 to 5 years. In order to achieve the goal, HKIC would formulate a new brand positioning and overall training strategy for the future, with four areas of training as the pillars of HKIC, including:</p> <ul style="list-style-type: none">(a) Trade Skills Development;(b) Professional Development;

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		(c) New Technology/ Modern Methods of Construction/ Modern Construction Management and Sustainability; and (d) Construction safety.

Remarks: The mentioned papers discussed at the CITB can be made available to Council Members from the CIC Secretariat upon request.